

Equal SciTech Learning Platform

User Manual



Preface

Welcome to the Equal SciTech Learning Platform — an important step toward building more inclusive and gender-equitable STEM classrooms.

This platform is part of the Equal SciTech initiative, which supports educators in developing teaching practices that are fair, inclusive, and responsive to gender-related issues in STEM education. The platform features eight interactive learning modules, each with four structured sessions, designed to help users better understand and apply gender-equitable approaches in their teaching and learning.

Whether you are an instructor facilitating sessions or a student participating in the training, this User Manual is here to guide you. It provides clear, step-by-step instructions on how to use the platform — from logging in and accessing modules to navigating lessons and tracking your progress.

No matter your role, this manual will help ensure that your learning experience is smooth, effective, and meaningful. Together, we can create learning spaces where every student feels valued, included, and empowered to thrive in STEM.

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Administration /Users

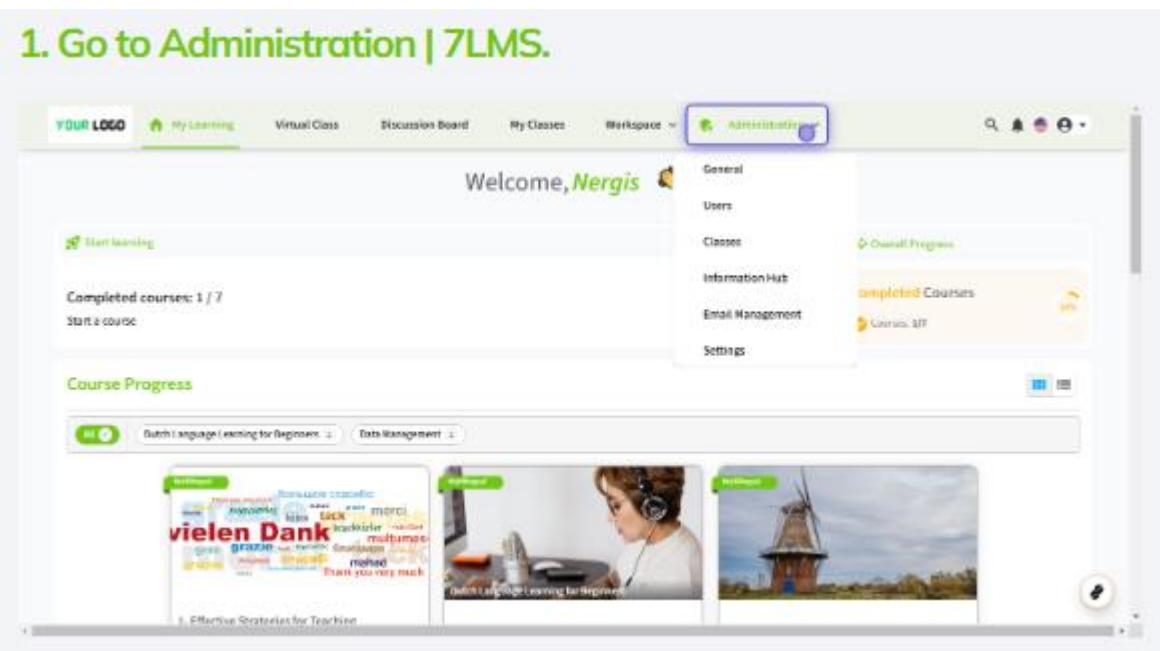
How to Create a New User (Student, Instructor, or Admin)

Need to add a new user to your platform? Whether you're creating an account for a student, instructor, or admin, follow these simple steps to get started. The new user will receive their login credentials via email within 30 minutes.

Step 1: Go to Administration Panel

- Log in to your account.
- From the main dashboard, go to the Administration section.

1. Go to Administration | 7LMS.

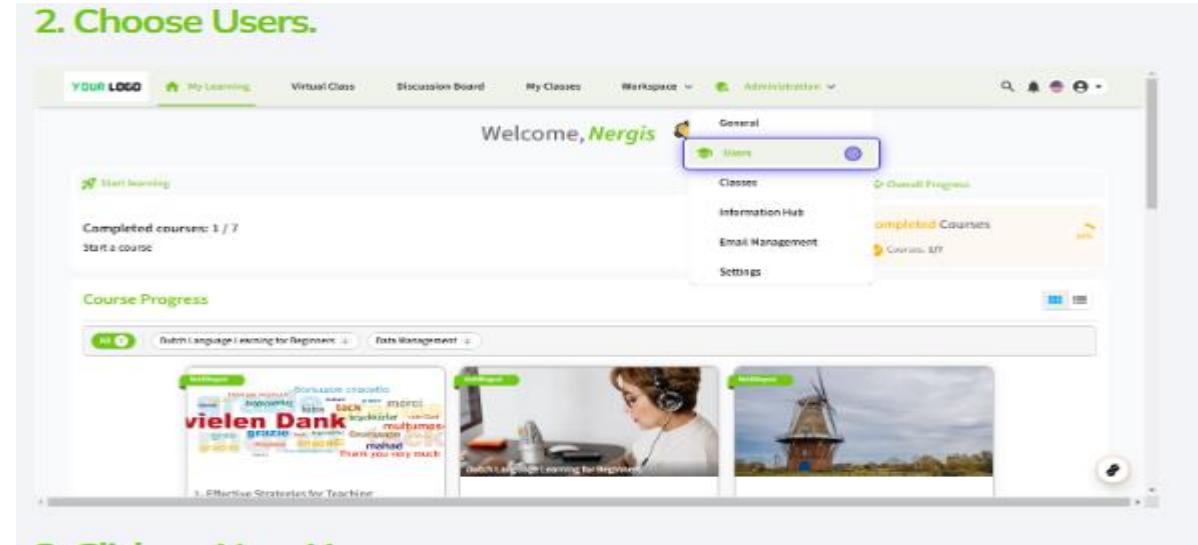


The screenshot shows the 7LMS platform's main dashboard. At the top, there is a navigation bar with links for 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace', and 'Administration'. The 'Administration' link is highlighted with a purple box. Below the navigation bar, the dashboard displays a 'Welcome, Nergis' message and a 'Start learning' button. It also shows 'Completed courses: 1 / 7' and a 'Start a course' button. On the right side, there is a sidebar with sections for 'General', 'Users', 'Classes', 'Information Hub', 'Email Management', and 'Settings'. Below the sidebar, there is a 'Course Progress' section showing a course titled 'Dutch Language Learning for Beginners' with a progress bar and a thumbnail image of a person wearing headphones. There are also two smaller thumbnail images of windmills.

Step 2: Select "Users"

- In the Administration menu, click on Users to manage user accounts.

2. Choose Users.

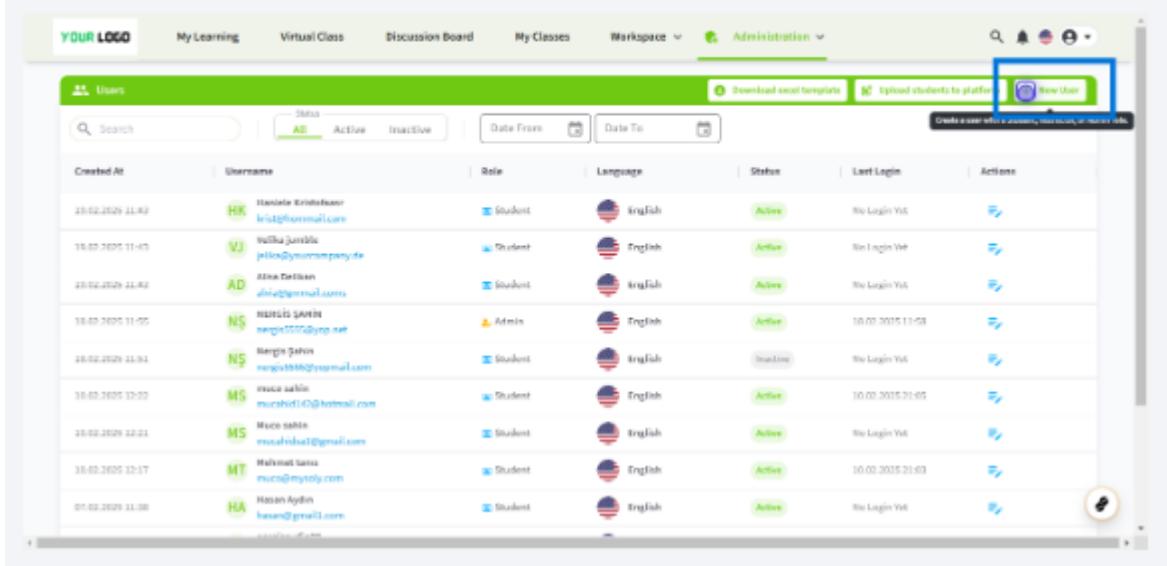


The screenshot shows the 'Users' section of the Administration menu. The 'Administration' link in the top navigation bar is highlighted with a purple box. The 'Users' link in the sidebar is also highlighted with a purple box. The rest of the dashboard is identical to the previous screenshot, showing the 'Welcome, Nergis' message, 'Start learning' button, course progress, and sidebar sections.

Step 3: Click on “New User”

- On the Users page, click the New User button to create a new account.

3. Click on New User.

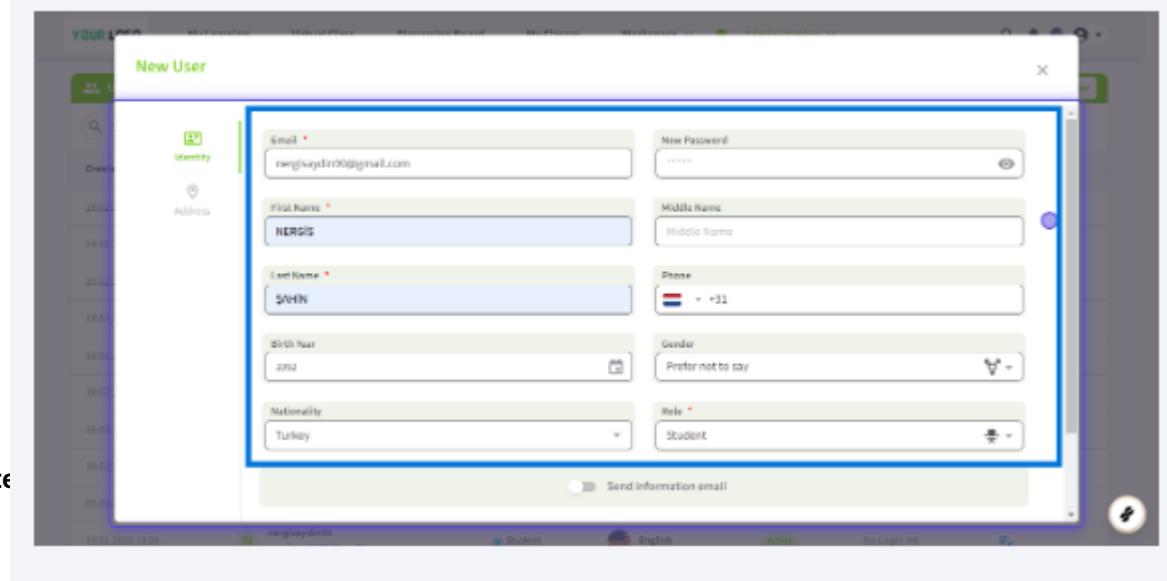


The screenshot shows a user management interface with a green header bar. The 'Administration' tab is selected. In the top right, there are three buttons: 'Download excel template', 'Upload students to platform', and a blue 'New User' button, which is highlighted with a red box. Below the header is a search bar and a table with columns: 'Created At', 'Username', 'Role', 'Language', 'Status', 'Last Login', and 'Actions'. The table lists several users with their details. At the bottom right of the table, there is a small circular icon with a pencil symbol.

Step 4: Fill in Identity Details

- Enter the user's name, email address, and other required identity information.

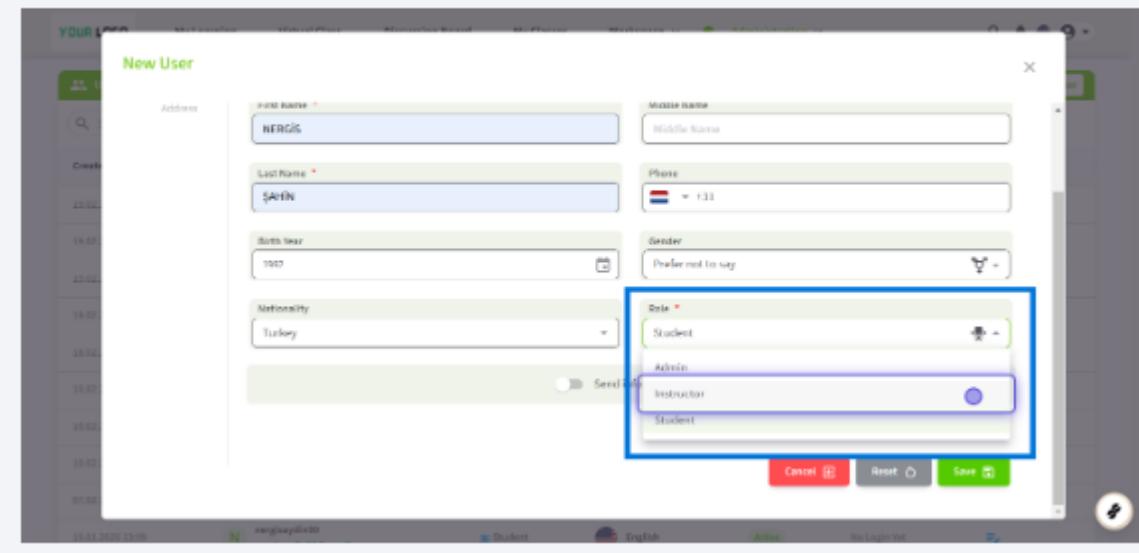
4. Fill in the identity details.



The screenshot shows a 'New User' dialog box. The 'Identity' tab is active, displaying fields for 'Email' (newaydin@gmail.com), 'First Name' (NURSIS), 'Last Name' (SAYIN), 'Birth Year' (1992), 'Nationality' (Turkey), 'New Password' (left empty), 'Middle Name' (empty), 'Phone' (+90 537 123 4567), 'Gender' (Prefer not to say), and 'Role' (Student). A blue box highlights the 'Identity' tab and its associated input fields. The 'Address' tab is visible on the left side of the dialog.

- Select the correct user role from the dropdown menu:
 - *Student*
 - *Instructor*
 - *Admin*

5. Choose the role.

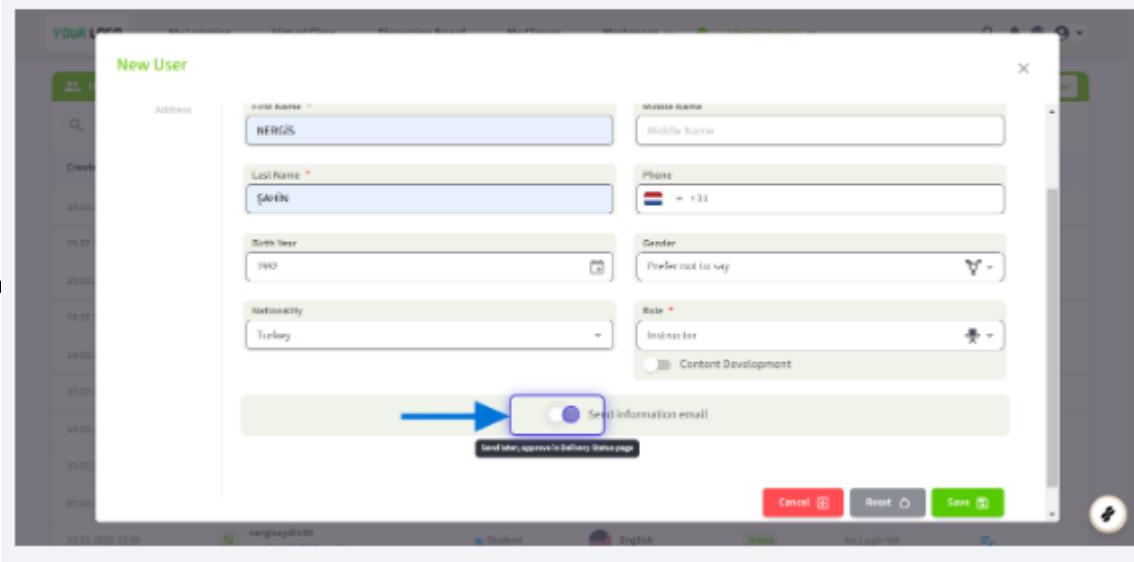


Step 6: Send Login Information via Email

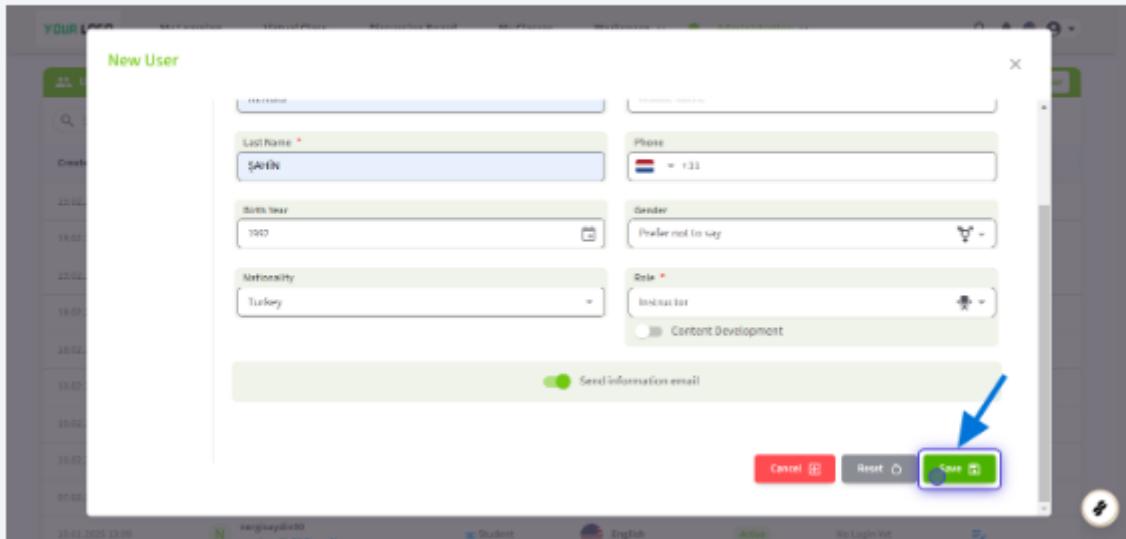
6. Click on send information email icon.

When you click this icon, the user will receive an email within 30 minutes containing their **login details (username and password)**.

Stu



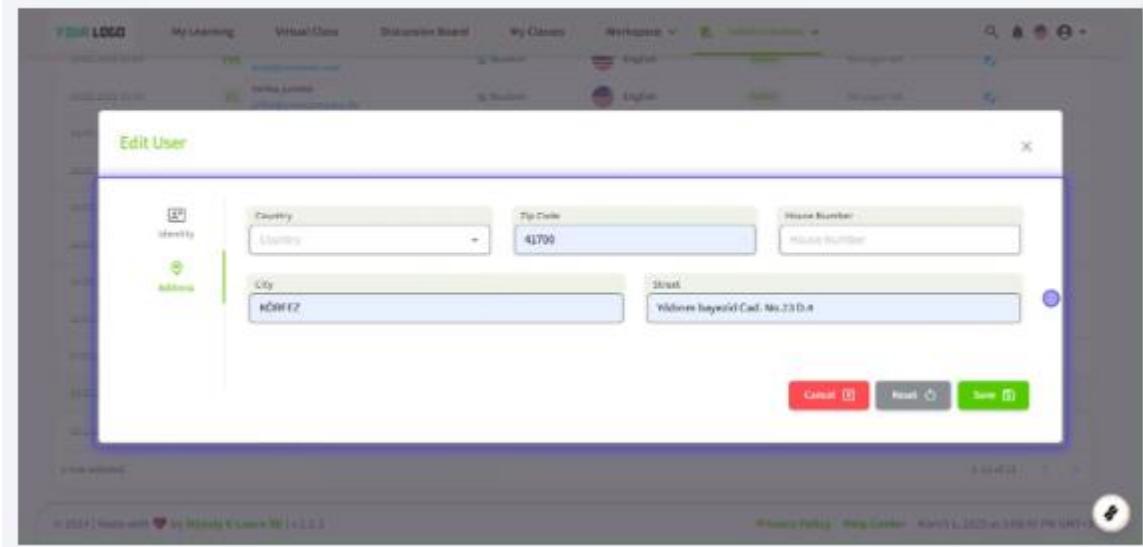
7. Click on Save.



Step 8: Add Address Details

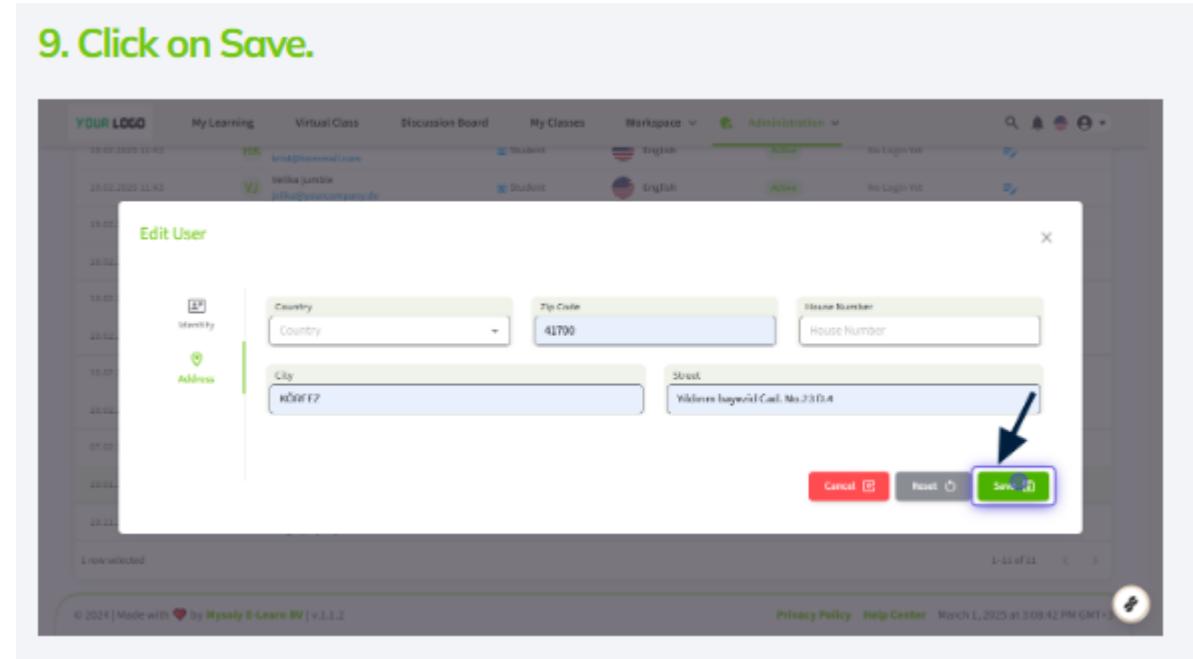
- Fill in the **address information** as needed.

8. Next, write address details.



Step 9: Click “Save” Again

- After completing the address section, click **Save** to finalize.



Step 10: User Created Successfully!

- The new user is now added to the system and will receive their login credentials shortly.

Administration /Classes

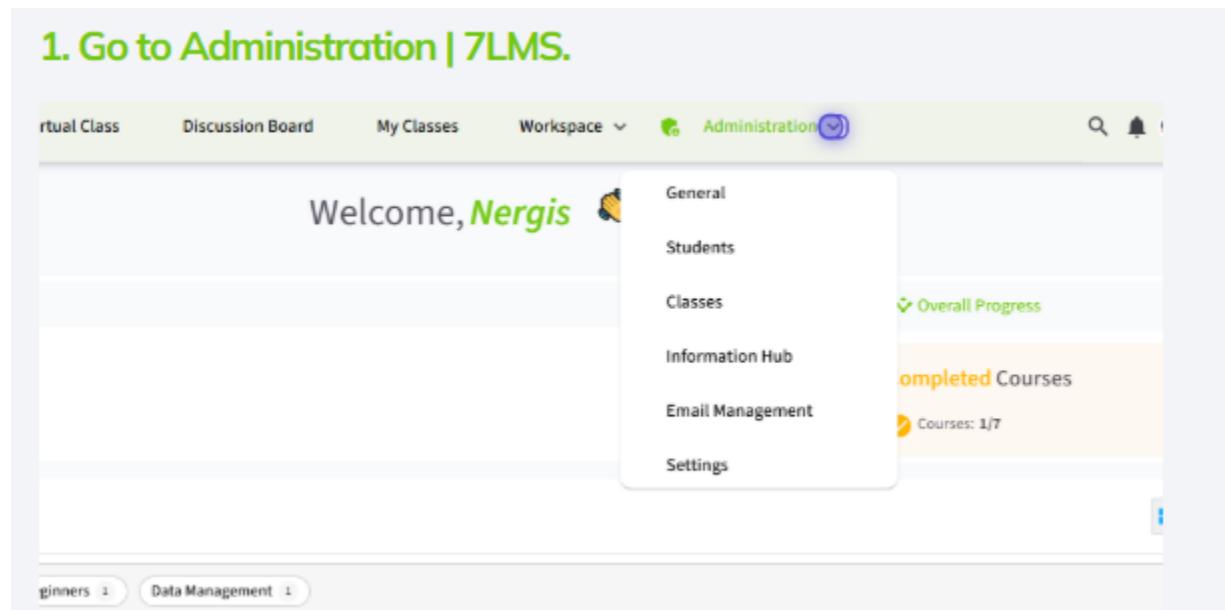
How to Edit an Existing Class

Need to update a class you've already created? You can easily modify class details, change assigned courses, or manage student members in just a few steps. Follow the instructions below to make quick updates to your class.

Step 1: Go to Administration Panel

- Log in to your account.
- Navigate to the Administration section from the dashboard

1. Go to Administration | 7LMS.

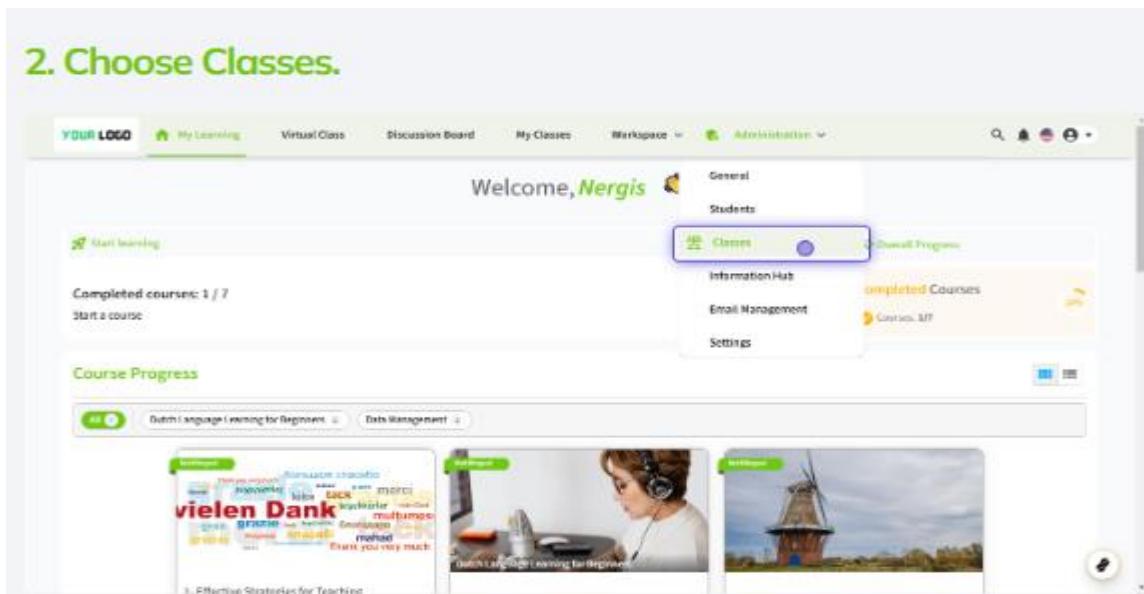


The screenshot shows the 7LMS administration interface. At the top, there are navigation links: Virtual Class, Discussion Board, My Classes, Workspace, Administration (which is highlighted with a blue border), and a search bar. The main area is titled 'Welcome, Nergis' and features a sidebar with 'Overall Progress' and 'Completed Courses' sections. The 'Classes' option is highlighted in the sidebar menu. The bottom of the screen shows course progress and management links.

Step 2: Choose “Classes”

- In the Administration menu, click on **Classes** to view your existing class list.

2. Choose Classes.

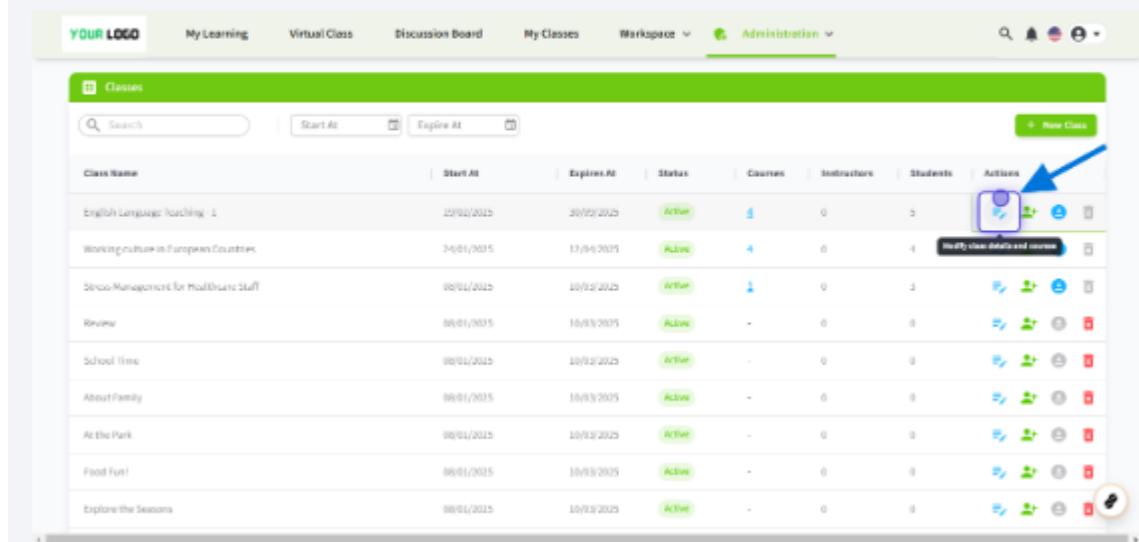


The screenshot shows the 'Classes' list in the 7LMS administration interface. The 'Classes' option is highlighted with a blue border in the sidebar. The main area displays a list of classes, with one class titled 'Dutch Language Learning for Beginners' being previewed. The interface includes a 'Course Progress' section and various management links at the bottom.

Step 3: Click the “Modify Class Details and Courses” Icon

- Find the class you want to edit.
- Click the edit icon (usually a pencil or gear) to update class information or rearrange courses.

3. Click on Modify class details and courses icon to update your class..



YOUR LOGO My Learning Virtual Class Discussion Board My Classes Workspace Administration

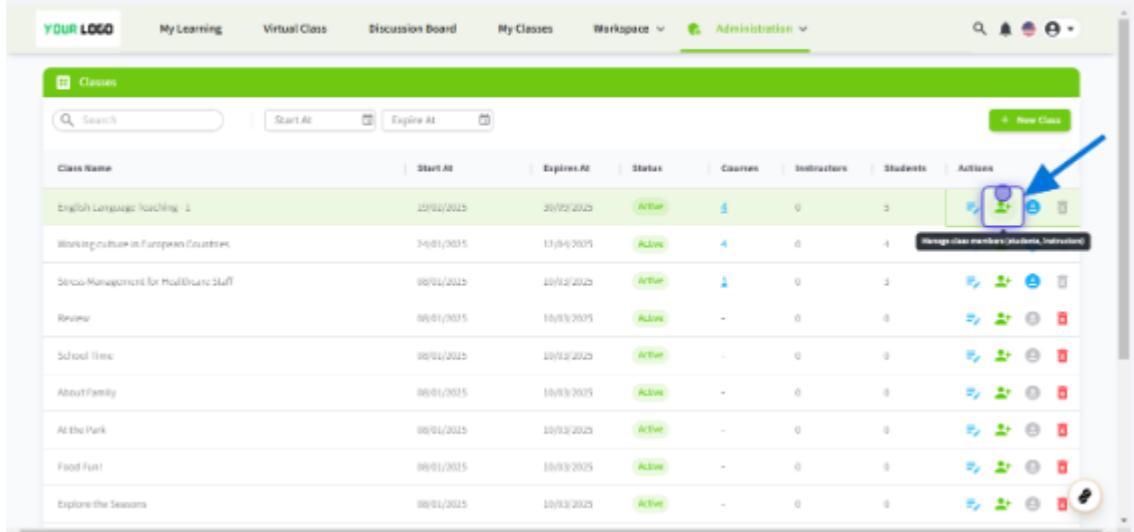
Classes

Class Name	Start At	Expires At	Status	Courses	Instructors	Students	Actions
English Language Teaching_1	09/01/2015	30/02/2025	Active	1	0	0	  
Working culture in European Countries	30/01/2015	17/04/2025	Active	4	0	4	  
Disco-Management for Healthcare Staff	09/01/2015	10/12/2025	Active	1	0	1	  
Review	09/01/2015	10/03/2025	Active	-	0	0	  
School Time	09/01/2015	10/12/2025	Active	-	0	0	  
About Family	09/01/2015	10/03/2025	Active	-	0	0	  
At the Park	09/01/2015	10/12/2025	Active	-	0	0	  
Food Fun!	09/01/2015	10/03/2025	Active	-	0	0	  
Explore the Seasons	09/01/2015	10/12/2025	Active	-	0	0	  

Step 4: Click the “Manage Class Members” Icon

- To update student enrollment, click on the **manage members icon**.
- Add or remove students as needed.

4. Click on Manage class members icon to update students.



YOUR LOGO My Learning Virtual Class Discussion Board My Classes Workspace Administration

Classes

Class Name	Start At	Expires At	Status	Courses	Instructors	Students	Actions
English Language Teaching_1	09/01/2015	30/02/2025	Active	1	0	0	  
Working culture in European Countries	30/01/2015	17/04/2025	Active	4	0	4	  
Disco-Management for Healthcare Staff	09/01/2015	10/12/2025	Active	1	0	1	  
Review	09/01/2015	10/03/2025	Active	-	0	0	  
School Time	09/01/2015	10/12/2025	Active	-	0	0	  
About Family	09/01/2015	10/03/2025	Active	-	0	0	  
At the Park	09/01/2015	10/03/2025	Active	-	0	0	  
Food Fun!	09/01/2015	10/03/2025	Active	-	0	0	  
Explore the Seasons	09/01/2015	10/12/2025	Active	-	0	0	  

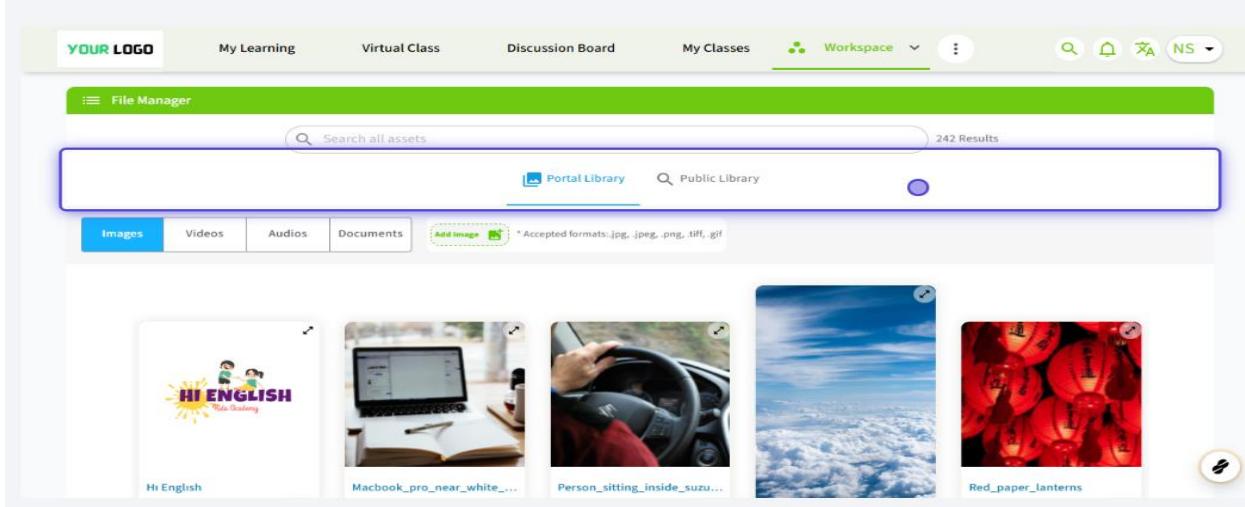
Administration/Information Hub

Delete a file in the File Manager

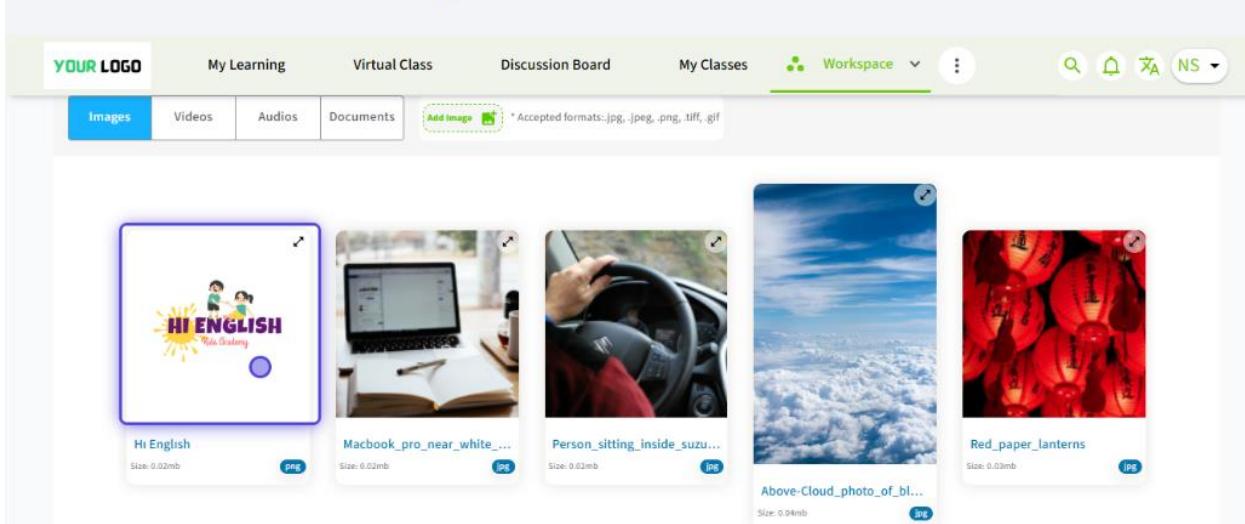
If you no longer need a file, you can remove it from the File Manager to keep your storage organized. Simply find the file you want to delete, click on it, and select the “Delete” option. Confirm your action, and the file will be permanently removed.

Deleting unused files helps keep your workspace clean and ensures you only store relevant materials for your courses.

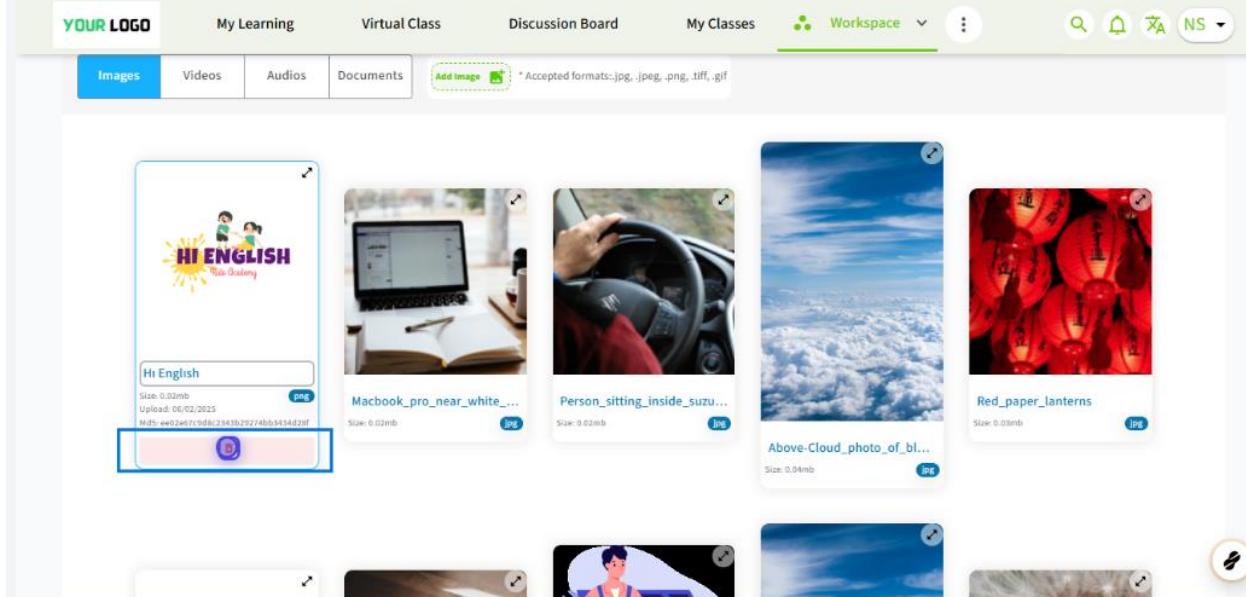
1. Go to File Manager | 7LMS.



2. Click on the file that you want to delete.

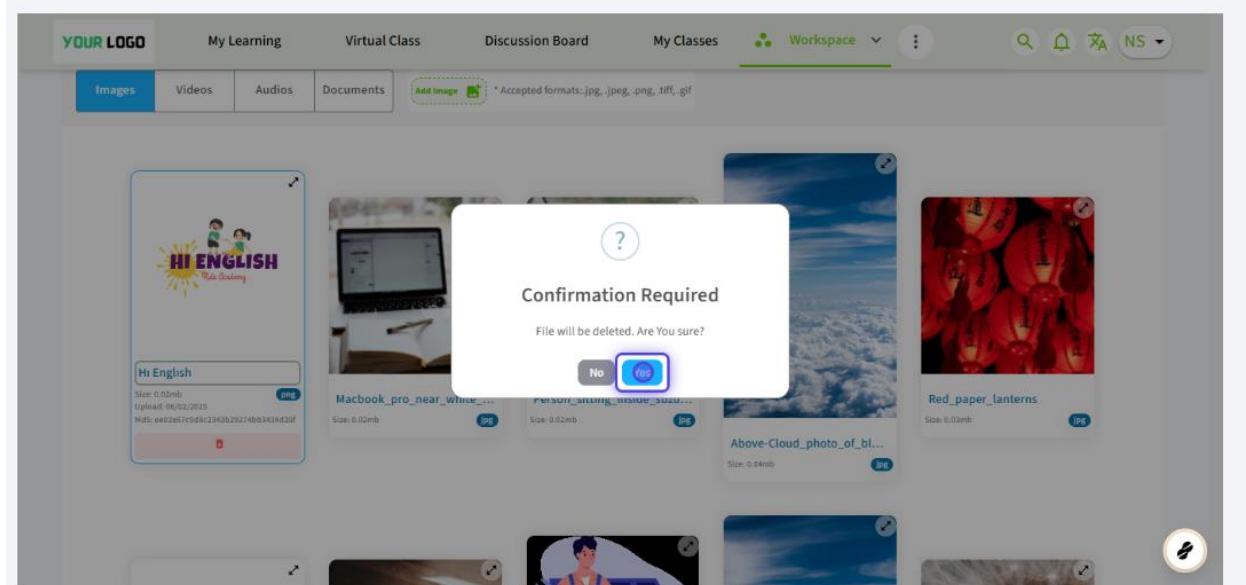


3. Click on the Delete icon.



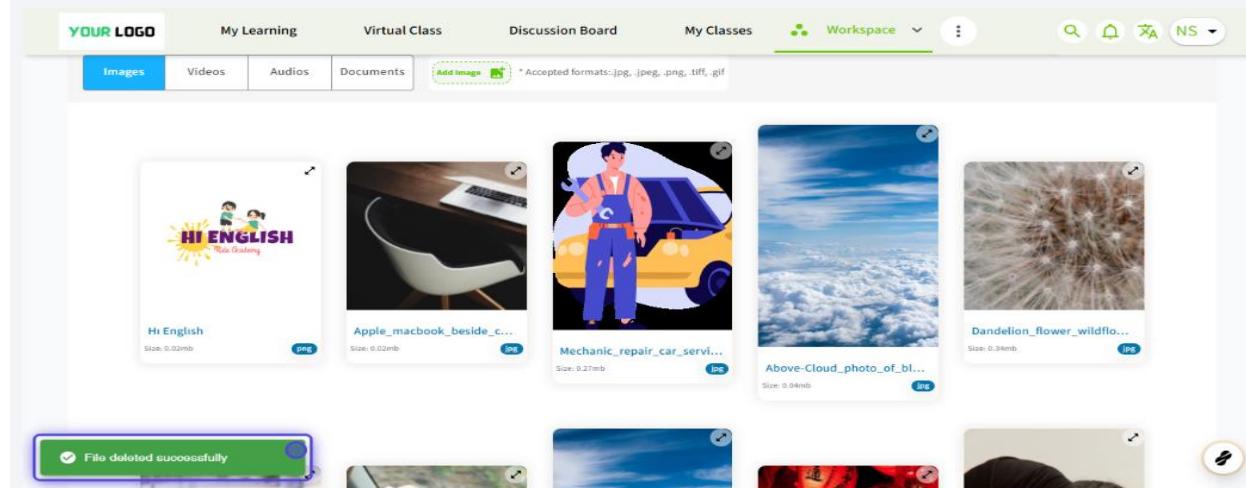
The screenshot shows a workspace interface with a grid of images. The first image in the top-left corner is titled 'Hi English' and has a delete icon highlighted with a blue box. The other images in the grid include a Macbook, a person driving, clouds, and red lanterns. The workspace has a 'Workspace' tab selected at the top.

4. Confirm your request by clicking "Yes".



The screenshot shows a workspace interface with a confirmation dialog box in the center. The dialog box asks 'File will be deleted. Are you sure?' with 'No' and 'Yes' buttons. The 'Yes' button is highlighted with a blue box. The background shows a grid of images, including a Macbook, a person driving, clouds, and red lanterns.

5. Your file is deleted successfully.



The screenshot shows a workspace interface with a green success message at the bottom left: 'File deleted successfully'. The image that was deleted in the previous step is now empty. The workspace has a 'Workspace' tab selected at the top.

Discussion Board

How to create a new virtual class?

A virtual class is essential for delivering live, interactive training and discussions. Creating a new session in the platform allows instructors to:

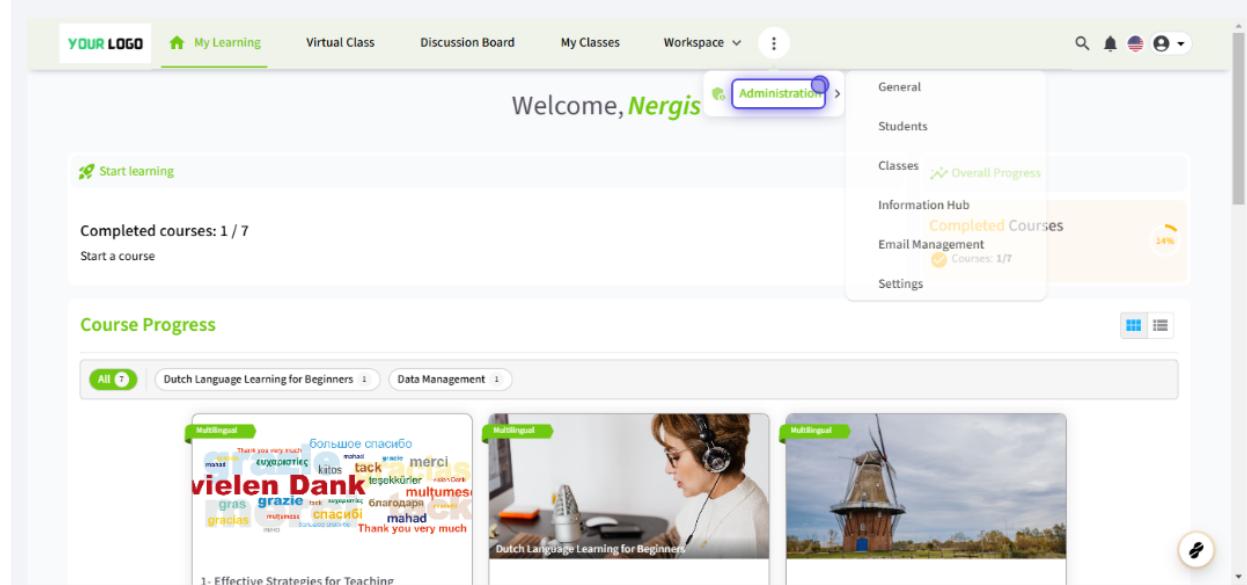
- Conduct real-time lessons with learners, no matter where they are.
- Share presentations, videos, and resources to enhance engagement.
- Facilitate discussions using chat, polls, and interactive whiteboards.
- Monitor learner participation and progress through built-in tracking tools. This feature is widely used for corporate training, educational programs, and professional development sessions. You can only create a virtual class as an administrator or an instructor.

Administration/ E-mail Management

How to monitor emails and check their status

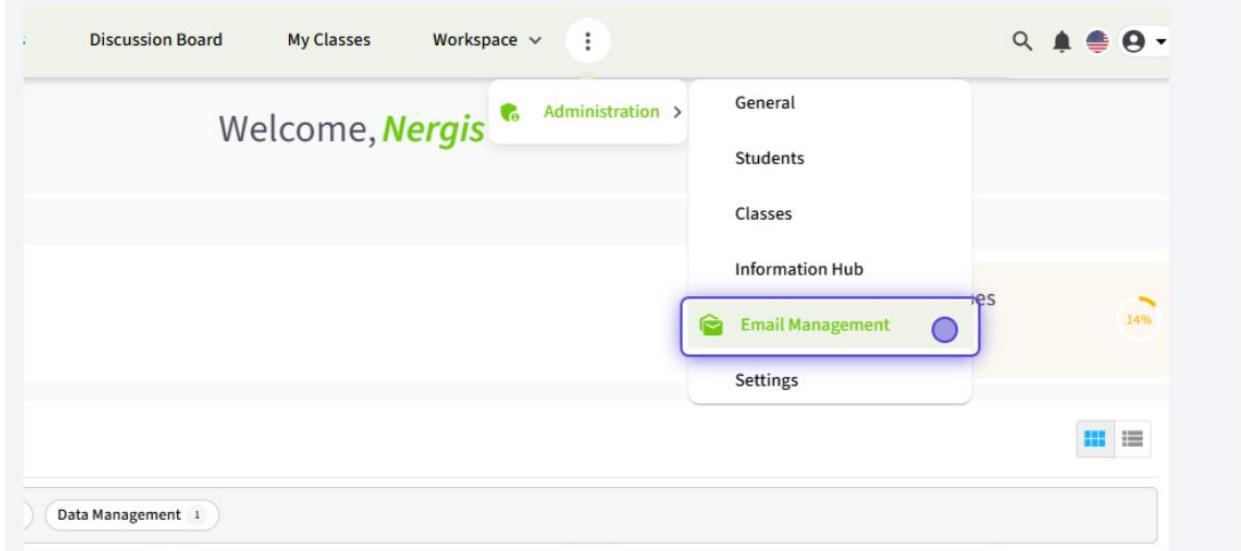
You can verify whether the emails automatically sent by the platform have reached users.

1. Go to Administration | 7LMS.



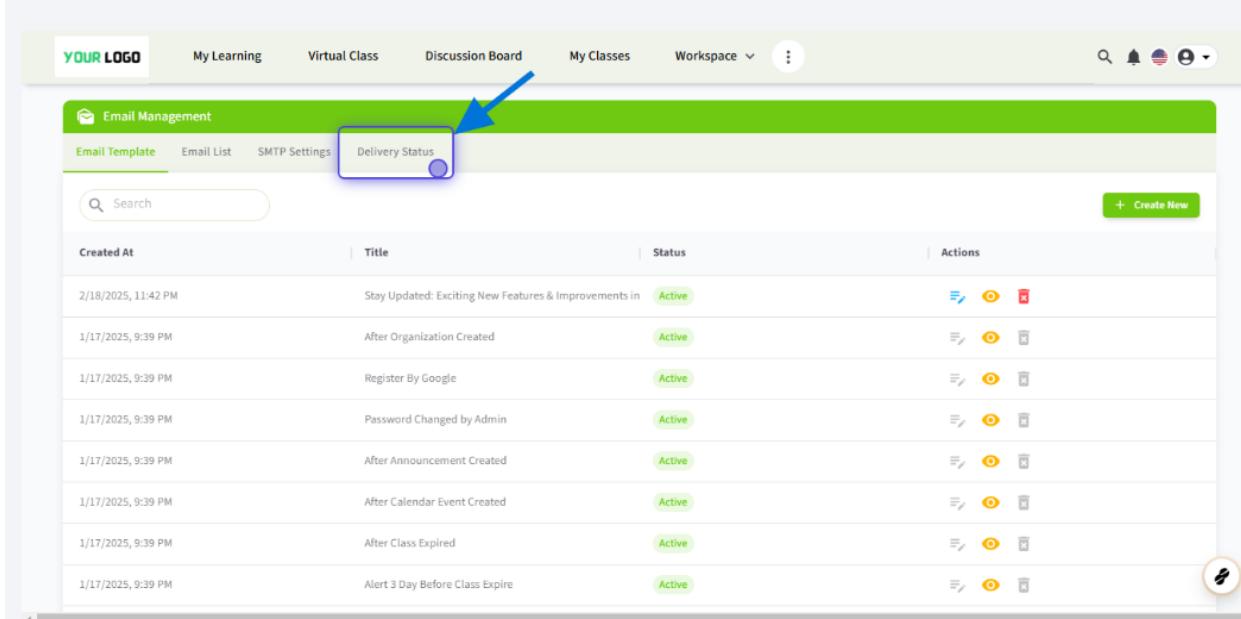
The screenshot shows the 7LMS platform interface. At the top, there is a navigation bar with links for 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace', and a search bar. A user profile 'Welcome, Nergis' is displayed, along with a 'Administration' button. A dropdown menu for 'Administration' is open, showing options like 'General', 'Students', 'Classes', 'Information Hub', 'Completed Courses', 'Email Management', and 'Settings'. The 'Email Management' section shows 'Courses: 1/7' and a progress bar at 14%. Below this, the 'Course Progress' section is visible, showing a course titled 'Dutch Language Learning for Beginners' with 1 activity. There are three course cards displayed: 'vielen Dank' (Multilingual), 'Dutch Language Learning for Beginners' (with a person wearing headphones), and a windmill image.

2. Choose Email Management.



The screenshot shows a workspace interface with a top navigation bar including 'Discussion Board', 'My Classes', 'Workspace', and a search bar. The main area is titled 'Welcome, Nergis' and includes a 'Administration' dropdown. A sidebar on the right lists 'General', 'Students', and 'Classes'. Below this is an 'Information Hub' section with a 'Email Management' button, which is highlighted with a blue box and a circular cursor. Other buttons in the hub include 'Data Management' (with a '1' notification), 'Settings', and a battery icon showing 14%. The bottom of the screen shows a 'Data Management' section with a '1' notification.

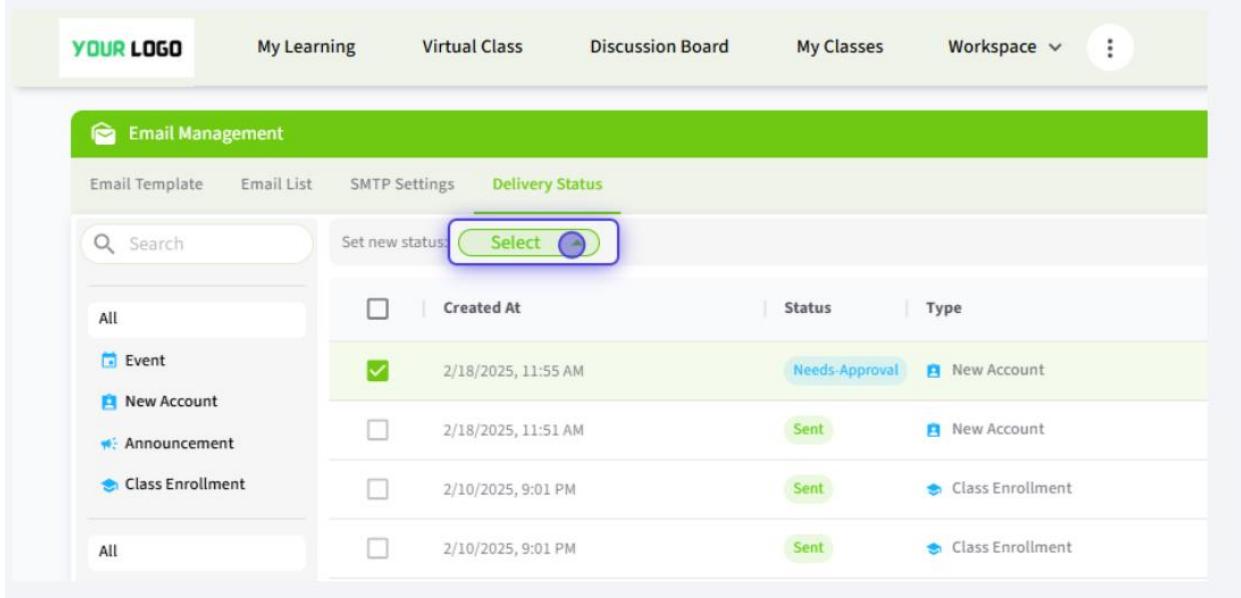
3. Click on Delivery Status.



The screenshot shows the 'Email Management' page. At the top, there are tabs for 'Email Template', 'Email List', 'SMTP Settings', and 'Delivery Status', with 'Delivery Status' being the active tab and highlighted with a blue box and a circular cursor. Below the tabs is a search bar and a 'Create New' button. The main area is a table with columns: 'Created At', 'Title', 'Status', and 'Actions'. The table lists several email entries with their respective details and status (e.g., 'Active'). A blue arrow points to the 'Delivery Status' tab in the navigation bar.

Created At	Title	Status	Actions
2/18/2025, 11:42 PM	Stay Updated: Exciting New Features & Improvements in	Active	
1/17/2025, 9:39 PM	After Organization Created	Active	
1/17/2025, 9:39 PM	Register By Google	Active	
1/17/2025, 9:39 PM	Password Changed by Admin	Active	
1/17/2025, 9:39 PM	After Announcement Created	Active	
1/17/2025, 9:39 PM	After Calendar Event Created	Active	
1/17/2025, 9:39 PM	After Class Expired	Active	
1/17/2025, 9:39 PM	Alert 3 Day Before Class Expire	Active	

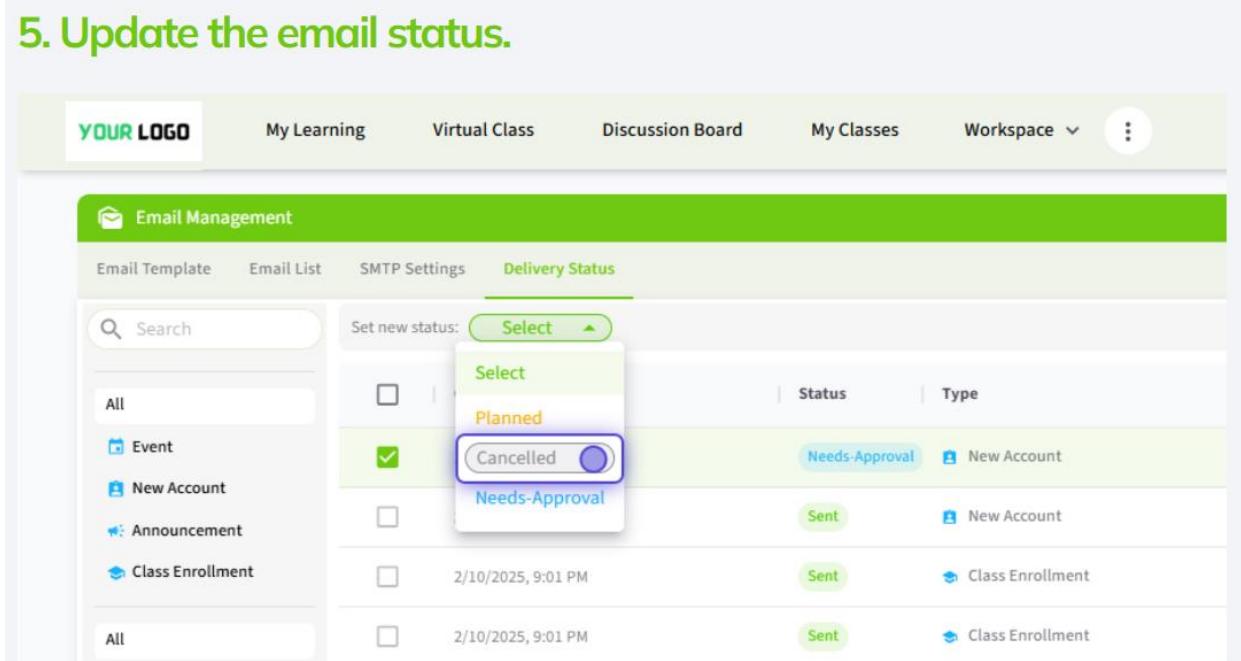
4. Select the email you want to take action on.



The screenshot shows the 'Email Management' section of a learning platform. The top navigation bar includes 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace', and a three-dot menu. The 'Email Management' tab is active, showing a green header bar with a mail icon and the title. Below the header are tabs for 'Email Template', 'Email List', 'SMTP Settings', and 'Delivery Status'. A search bar and a 'Set new status' dropdown are also present. The main area displays a table of emails with columns for 'Created At', 'Status', and 'Type'. The first email in the list has a checked checkbox and is highlighted with a blue border. The 'Status' column for this email shows 'Needs-Approval' with a blue button. The 'Type' column shows 'New Account' with a blue icon. The table includes rows for other emails with different statuses and types.

	Created At	Status	Type
<input checked="" type="checkbox"/>	2/18/2025, 11:55 AM	Needs-Approval	New Account
<input type="checkbox"/>	2/18/2025, 11:51 AM	Sent	New Account
<input type="checkbox"/>	2/10/2025, 9:01 PM	Sent	Class Enrollment
<input type="checkbox"/>	2/10/2025, 9:01 PM	Sent	Class Enrollment

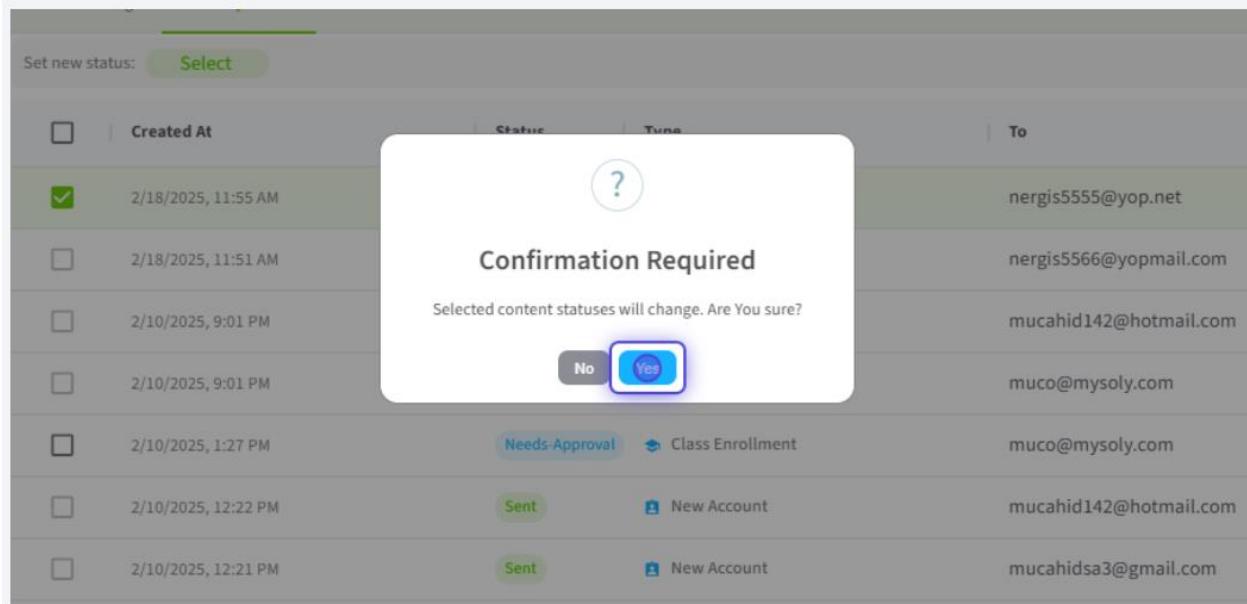
5. Update the email status.



The screenshot shows the 'Email Management' section with a status dropdown menu open. The menu is titled 'Select' and contains options: 'Planned', 'Cancelled', and 'Needs-Approval'. The 'Cancelled' option is highlighted with a blue border. The background shows a list of emails with the first one selected, matching the state shown in the previous screenshot.

	Created At	Status	Type
<input checked="" type="checkbox"/>	2/18/2025, 11:55 AM	Cancelled	New Account
<input type="checkbox"/>	2/18/2025, 11:51 AM	Sent	New Account
<input type="checkbox"/>	2/10/2025, 9:01 PM	Sent	Class Enrollment
<input type="checkbox"/>	2/10/2025, 9:01 PM	Sent	Class Enrollment

6. Confirm the update by clicking Yes.

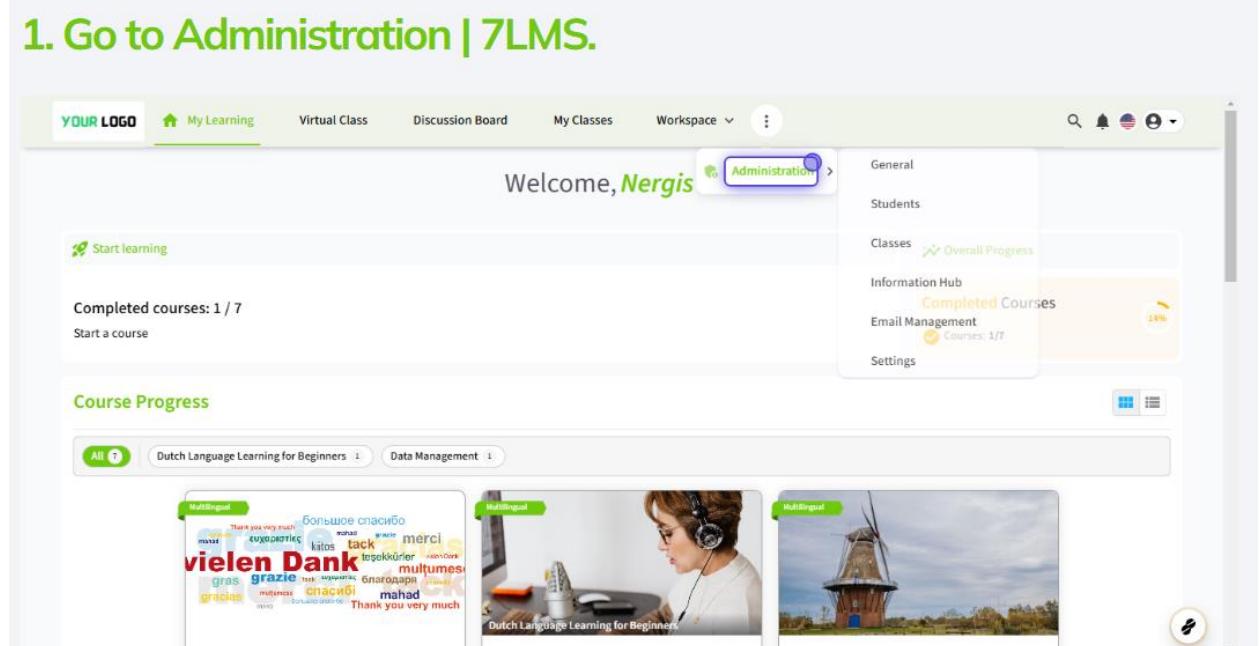


A screenshot of a software interface showing a list of items with checkboxes and a timestamp column. A modal dialog box is centered over the list, titled 'Confirmation Required'. The dialog contains the text 'Selected content statuses will change. Are You sure?' with 'No' and 'Yes' buttons. The 'Yes' button is highlighted with a blue border. The background list includes items like 'Created At' (2/18/2025, 11:55 AM), 'Status' (Needs Approval, Sent, Sent), 'Type' (Class Enrollment, New Account, New Account), and 'To' (nergis5555@yop.net, nergis5566@yopmail.com, mucahid142@hotmail.com, muco@mysoly.com, muco@mysoly.com, mucahid142@hotmail.com, mucahidsa3@gmail.com).

My Classes

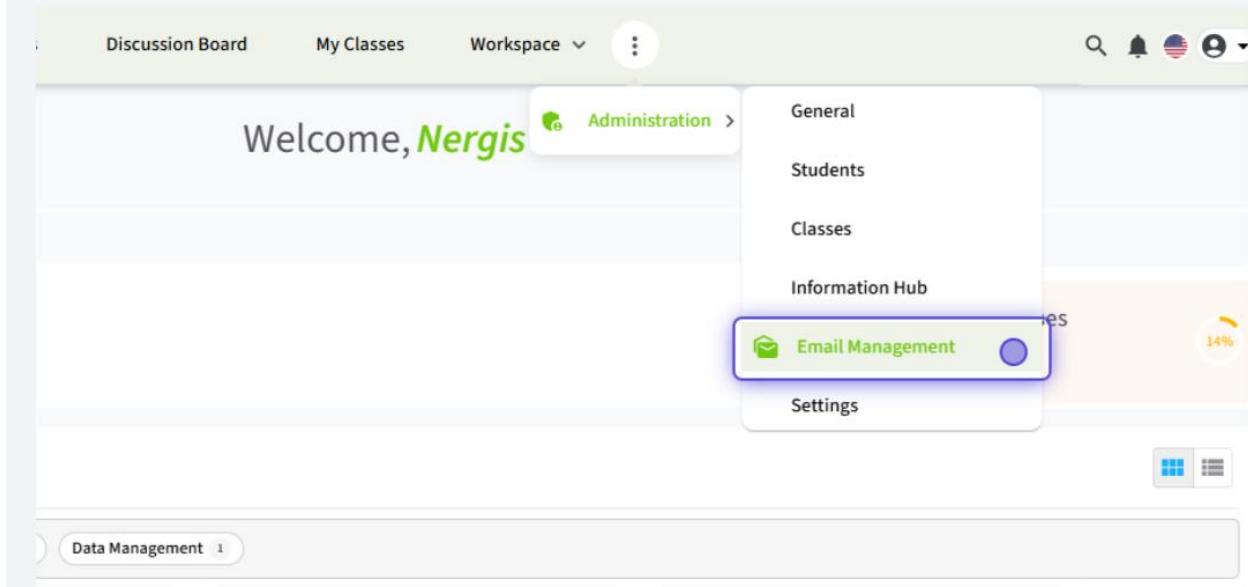
How to monitor emails and check their status

1. Go to Administration | 7LMS.



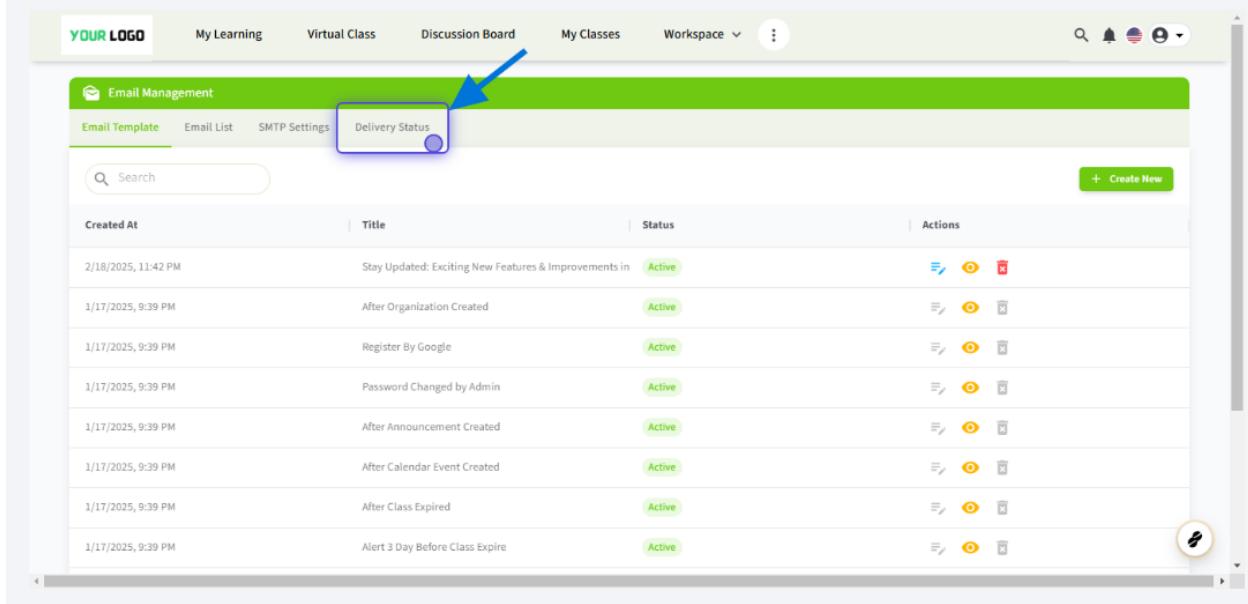
A screenshot of the 7LMS Administration interface. The top navigation bar includes 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace', and a search bar. A dropdown menu for 'Administration' is open, showing 'General', 'Students', 'Classes' (with 'Overall Progress' and 'Completed Courses' sub-options), 'Information Hub', 'Email Management' (with 'Courses: 1/7' sub-option), and 'Settings'. The main content area shows 'Completed courses: 1 / 7' and a 'Start a course' button. Below this is a 'Course Progress' section with a 'Dutch Language Learning for Beginners' course card. The course card shows 'All' (7), 'Dutch Language Learning for Beginners' (1), 'Data Management' (1), and a preview image of a woman wearing headphones. The bottom of the screen features a decorative footer with a windmill and the text 'Multilingual'.

2. Choose Email Management.



The screenshot shows a workspace interface with a top navigation bar including 'Discussion Board', 'My Classes', 'Workspace', and a search bar. A dropdown menu labeled 'Administration' is open, showing 'General', 'Students', 'Classes', and 'Information Hub'. The 'Information Hub' section contains a 'Email Management' tab, which is highlighted with a blue box and a yellow arrow pointing to it. Below the tabs are 'Settings' and 'Data Management' with a count of 1.

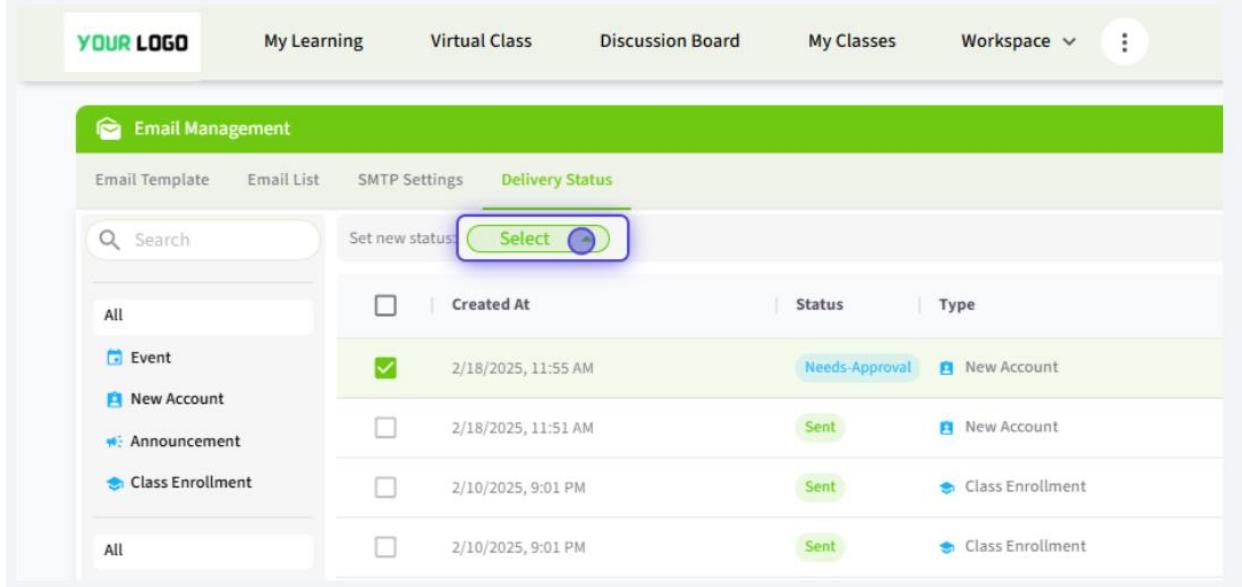
3. Click on Delivery Status.



The screenshot shows the 'Email Management' page. The top navigation bar includes 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace', and a search bar. The 'Email Management' tab is selected, highlighted with a blue box and a blue arrow pointing to it. Below the tabs is a search bar and a 'Create New' button. The main area displays a table of email logs with columns: 'Created At', 'Title', 'Status', and 'Actions'. Each row shows a timestamp, the email subject, its status (e.g., 'Active'), and a set of icons for managing the email.

Created At	Title	Status	Actions
2/18/2025, 11:42 PM	Stay Updated: Exciting New Features & Improvements in	Active	
1/17/2025, 9:39 PM	After Organization Created	Active	
1/17/2025, 9:39 PM	Register By Google	Active	
1/17/2025, 9:39 PM	Password Changed by Admin	Active	
1/17/2025, 9:39 PM	After Announcement Created	Active	
1/17/2025, 9:39 PM	After Calendar Event Created	Active	
1/17/2025, 9:39 PM	After Class Expired	Active	
1/17/2025, 9:39 PM	Alert 3 Day Before Class Expire	Active	

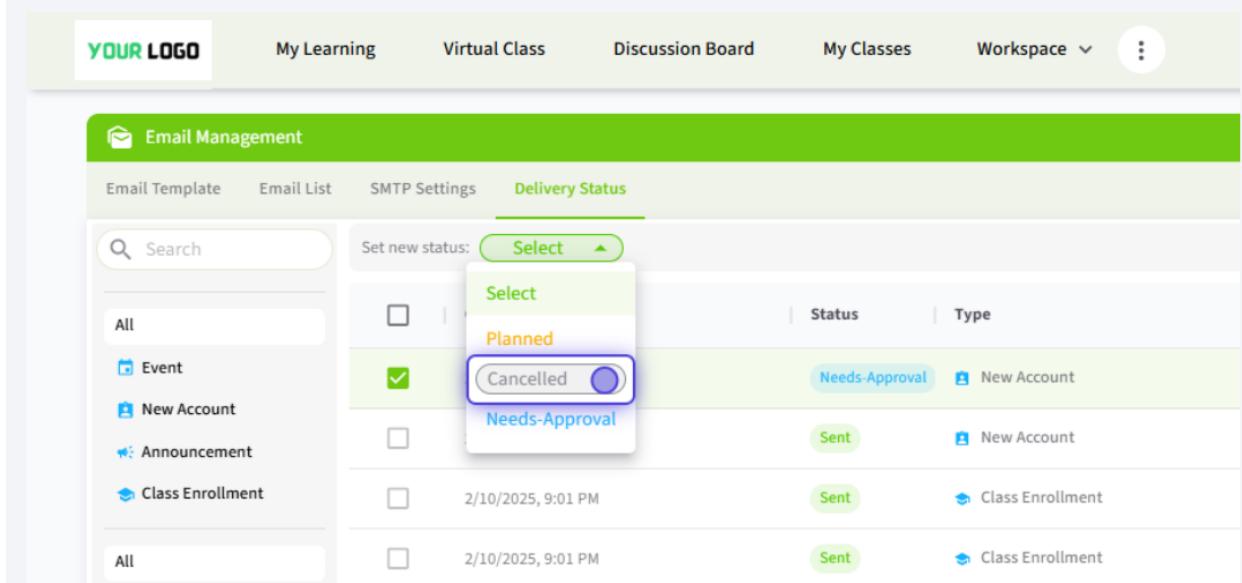
4. Select the email you want to take action on.



The screenshot shows the 'Email Management' section of a learning management system. The top navigation bar includes 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace', and a three-dot menu. The 'Delivery Status' tab is selected. On the left, a sidebar lists categories: 'All', 'Event', 'New Account', 'Announcement', and 'Class Enrollment'. The main area displays a table of emails with columns for 'Created At', 'Status', and 'Type'. The first email in the list has a checked checkbox and is highlighted with a green box, indicating it is selected. The 'Select' button is also highlighted with a green box.

	Created At	Status	Type
<input checked="" type="checkbox"/>	2/18/2025, 11:55 AM	Needs-Approval	New Account
<input type="checkbox"/>	2/18/2025, 11:51 AM	Sent	New Account
<input type="checkbox"/>	2/10/2025, 9:01 PM	Sent	Class Enrollment
<input type="checkbox"/>	2/10/2025, 9:01 PM	Sent	Class Enrollment

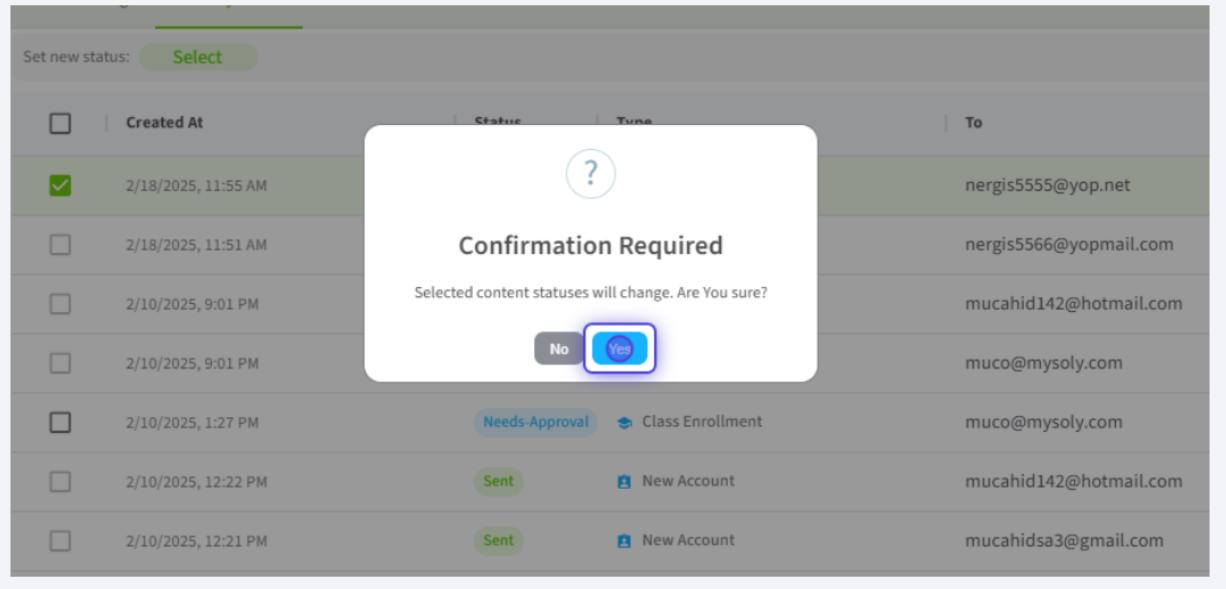
5. Update the email status.



The screenshot shows the 'Email Management' section with the 'Delivery Status' tab selected. The left sidebar shows categories: 'All', 'Event', 'New Account', 'Announcement', and 'Class Enrollment'. The main area displays a table of emails with columns for 'Status' and 'Type'. A context menu is open over the first email in the list, showing options: 'Select', 'Planned', 'Cancelled' (which is highlighted with a green box), and 'Needs-Approval'. The 'Cancelled' option is selected, and the 'Select' option is also highlighted with a green box.

	Status	Type
<input checked="" type="checkbox"/>	Needs-Approval	New Account
<input type="checkbox"/>	Sent	New Account
<input type="checkbox"/>	Sent	Class Enrollment
<input type="checkbox"/>	Sent	Class Enrollment

6. Confirm the update by clicking Yes.



The screenshot shows a software interface for managing content status. At the top, there is a header with a search bar and a 'Set new status:' dropdown menu containing a 'Select' option. Below this is a table with columns: 'Created At', 'Status', 'Type', and 'To'. The table lists several entries, each with a checkbox. The first entry has a checked checkbox and is highlighted with a green background. A modal dialog box is overlaid on the table. The dialog box has a question mark icon at the top, the title 'Confirmation Required' in the center, and the text 'Selected content statuses will change. Are You sure?' below it. At the bottom of the dialog box are two buttons: 'No' and 'Yes', with 'Yes' being highlighted with a blue border.

Created At	Status	Type	To
2/18/2025, 11:55 AM	Needs-Approval	Class Enrollment	nergis5555@yop.net
2/18/2025, 11:51 AM	Sent	New Account	nergis5566@yopmail.com
2/10/2025, 9:01 PM	Sent	New Account	mucahid142@hotmail.com
2/10/2025, 9:01 PM	Sent	New Account	muco@mysoly.com
2/10/2025, 1:27 PM	Sent	New Account	muco@mysoly.com
2/10/2025, 12:22 PM	Sent	New Account	mucahid142@hotmail.com
2/10/2025, 12:21 PM	Sent	New Account	mucahidsa3@gmail.com

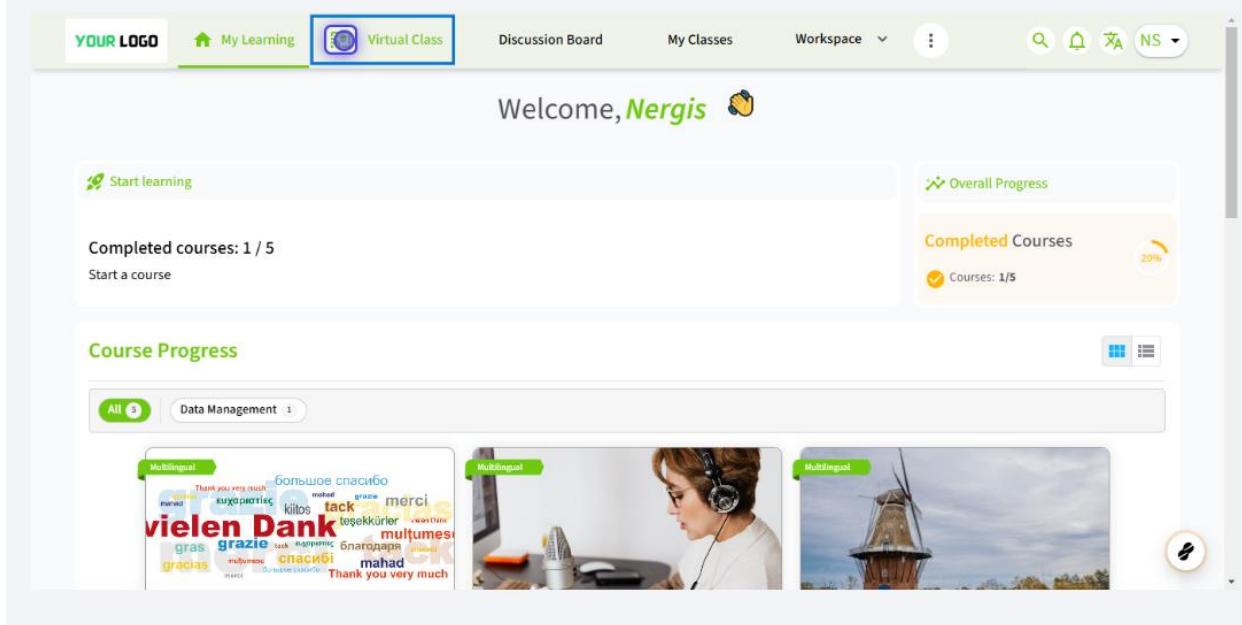
Virtual Class

How to create a new virtual class?

A virtual class is essential for delivering live, interactive training and discussions. Creating a new session in the platform allows instructors to:

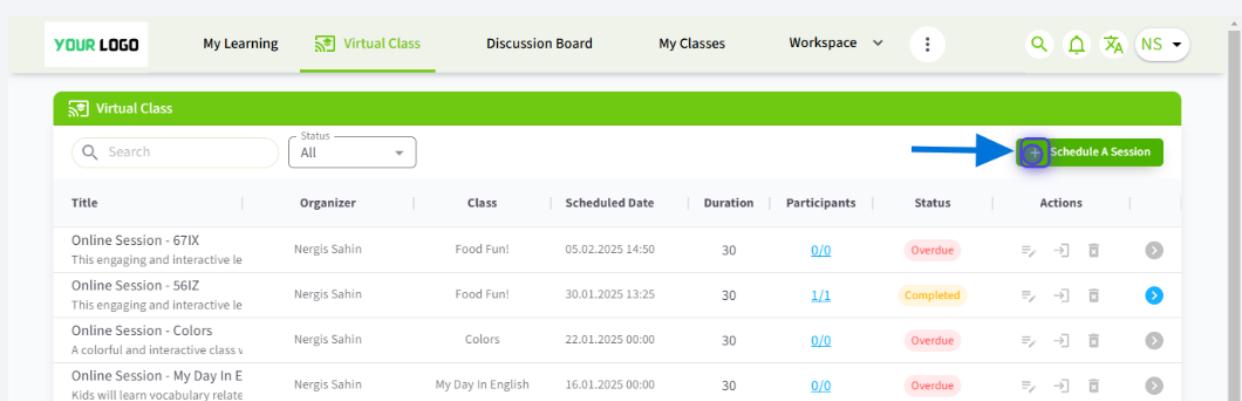
- Conduct real-time lessons with learners, no matter where they are.
- Share presentations, videos, and resources to enhance engagement.
- Facilitate discussions using chat, polls, and interactive whiteboards.
- Monitor learner participation and progress through built-in tracking tools. This feature is widely used for corporate training, educational programs, and professional development sessions. You can only create a virtual class as an administrator or an instructor.

1. Go to Virtual Class.



The screenshot shows the platform's main dashboard. At the top, there is a navigation bar with 'YOUR LOGO', 'My Learning' (selected), 'Virtual Class' (highlighted with a blue border), 'Discussion Board', 'My Classes', 'Workspace', and various system icons. Below the navigation bar, a welcome message 'Welcome, Nergis' is displayed with a small hand icon. The main content area features a 'Start learning' button and an 'Overall Progress' section showing 'Completed Courses' (20%) and 'Courses: 1/5'. A 'Course Progress' section is also visible, showing a grid of course thumbnails. The 'Virtual Class' tab is highlighted in the navigation bar.

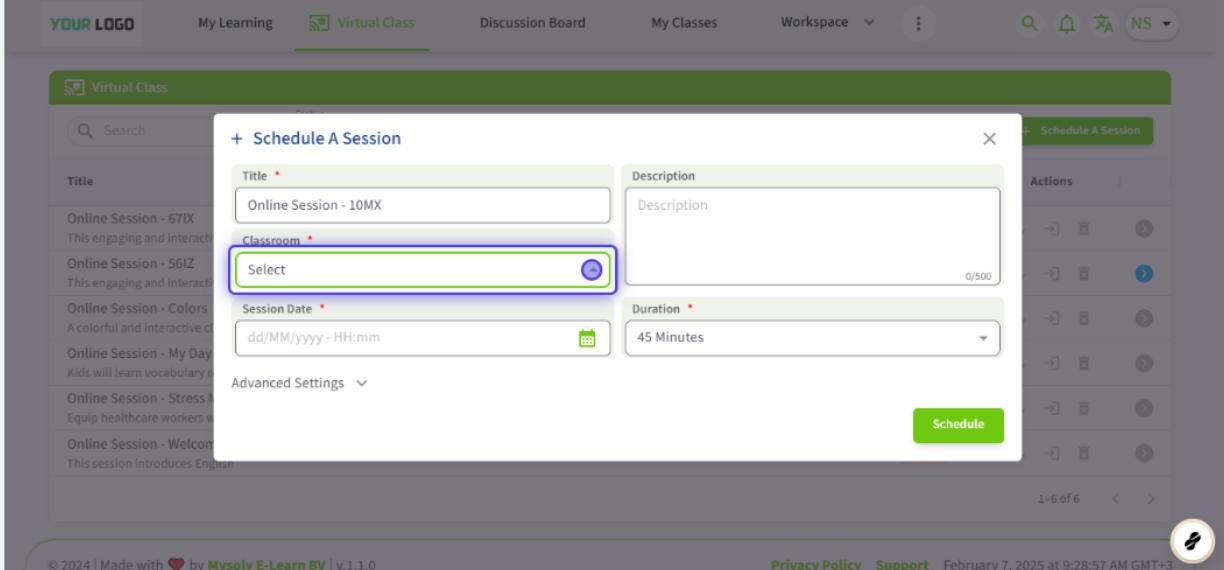
2. Click on Schedule a Session.



The screenshot shows the 'Virtual Class' page. At the top, there is a navigation bar with 'YOUR LOGO', 'My Learning', 'Virtual Class' (selected), 'Discussion Board', 'My Classes', 'Workspace', and various system icons. Below the navigation bar, there is a search bar and a status filter set to 'All'. A large blue arrow points to a 'Schedule A Session' button. The main content area is a table listing four scheduled sessions. Each row includes columns for Title, Organizer, Class, Scheduled Date, Duration, Participants, Status, and Actions. The sessions are: 'Online Session - 67IX' (Overdue), 'Online Session - 56IZ' (Completed), 'Online Session - Colors' (Overdue), and 'Online Session - My Day In E' (Overdue). The 'Virtual Class' tab is highlighted in the navigation bar.

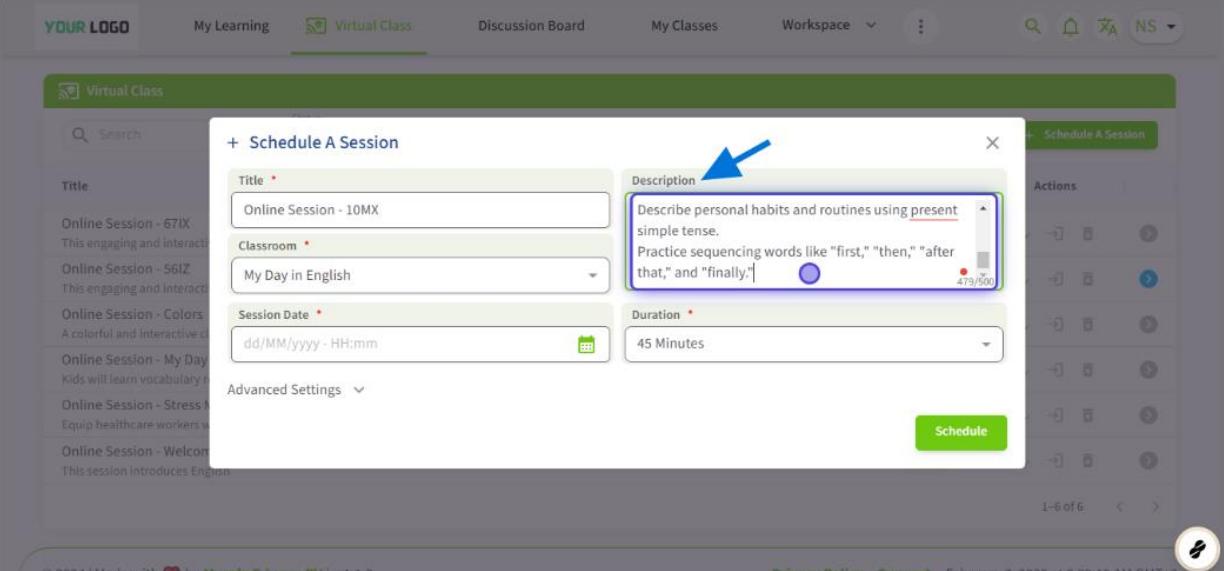
Title	Organizer	Class	Scheduled Date	Duration	Participants	Status	Actions
Online Session - 67IX This engaging and interactive le	Nergis Sahin	Food Fun!	05.02.2025 14:50	30	0/0	Overdue	  
Online Session - 56IZ This engaging and interactive le	Nergis Sahin	Food Fun!	30.01.2025 13:25	30	1/1	Completed	  
Online Session - Colors A colorful and interactive class v	Nergis Sahin	Colors	22.01.2025 00:00	30	0/0	Overdue	  
Online Session - My Day In E Kids will learn vocabulary relate	Nergis Sahin	My Day In English	16.01.2025 00:00	30	0/0	Overdue	  

3. Choose classroom.



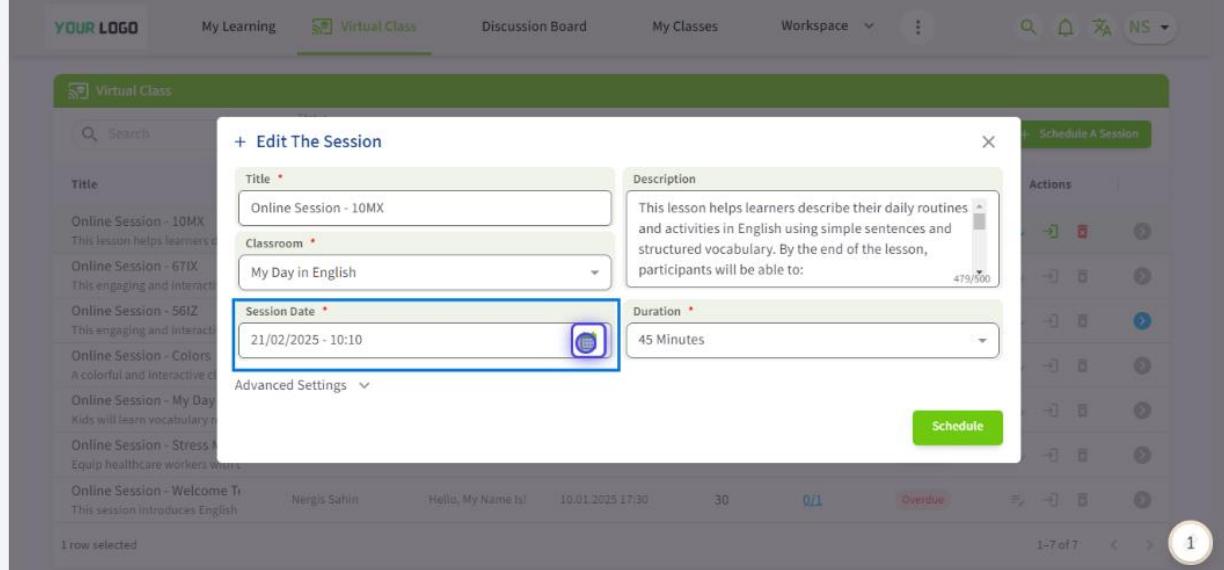
The screenshot shows a 'Schedule A Session' dialog box. The 'Classroom' dropdown menu is open, displaying the text 'Select' and a blue circular button. The dialog box also contains fields for 'Title' (Online Session - 10MX), 'Description' (empty), 'Session Date' (dd/MM/yyyy - HH:mm), and 'Duration' (45 Minutes). A 'Schedule' button is at the bottom right. The background shows a list of previous sessions and a sidebar with actions.

4. Write description of the class.



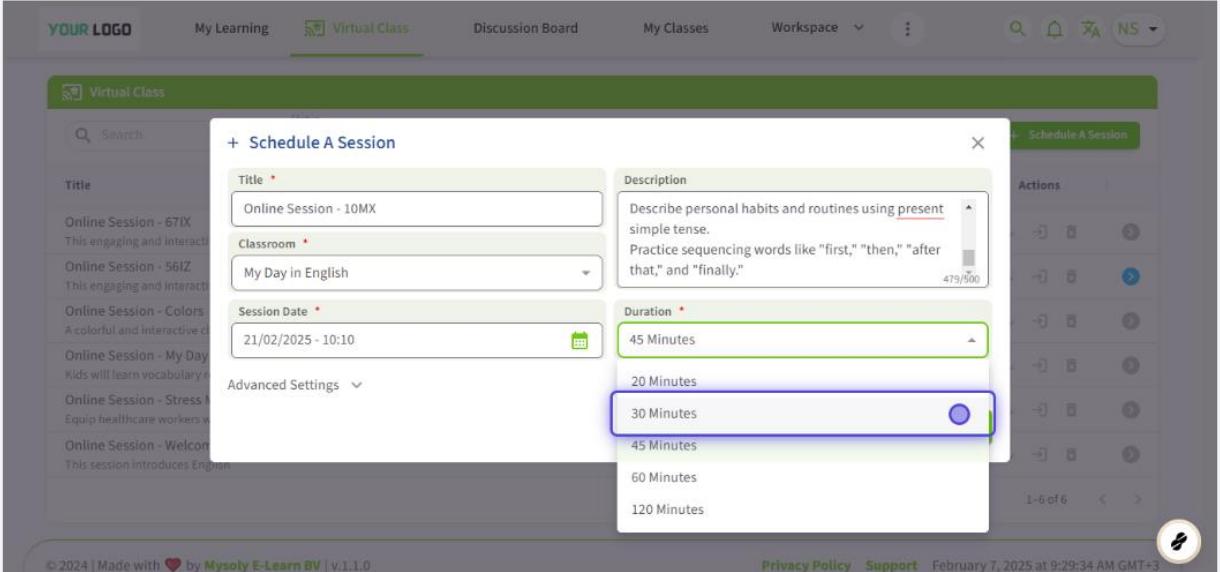
The screenshot shows the same 'Schedule A Session' dialog box. The 'Description' text area now contains the following text: 'Describe personal habits and routines using present simple tense. Practice sequencing words like "first," "then," "after that," and "finally."'. A blue arrow points to this text area. The rest of the dialog box and background are identical to the previous screenshot.

5. Choose Session Date.



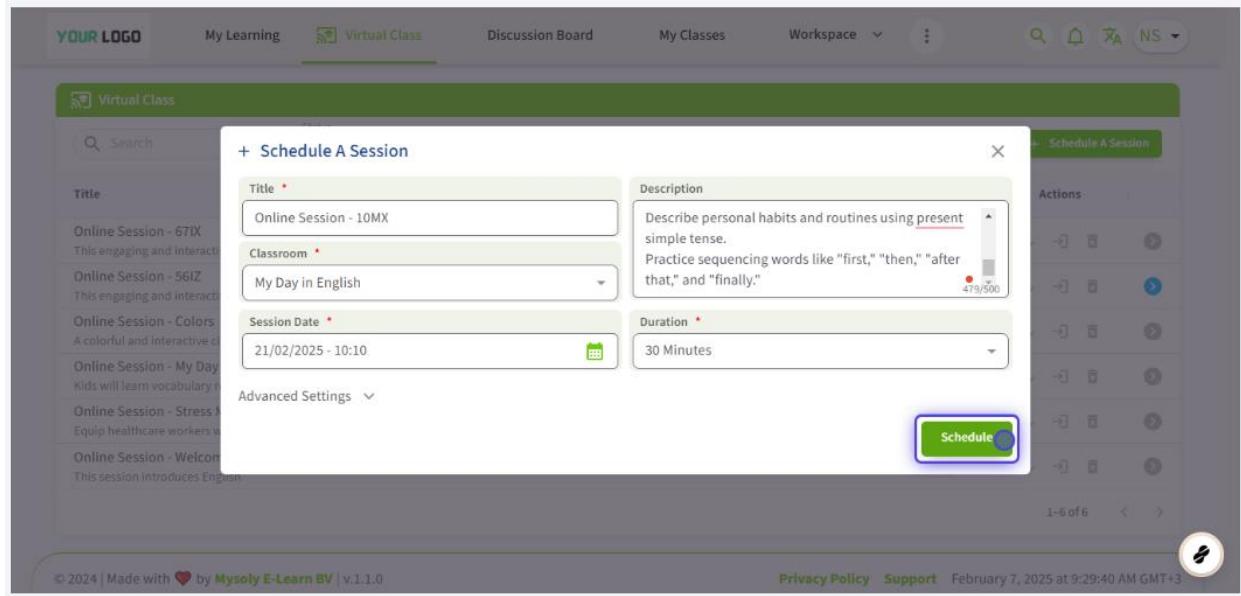
The screenshot shows a 'Virtual Class' interface with a 'Edit The Session' dialog box open. The dialog box contains fields for 'Title' (Online Session - 10MX), 'Classroom' (My Day in English), 'Session Date' (21/02/2025 - 10:10), 'Description' (a text block about routines), and 'Duration' (45 Minutes). A 'Schedule' button is visible at the bottom right of the dialog. The background shows a list of other sessions and a sidebar with actions.

6. Choose Duration.



The screenshot shows a 'Virtual Class' interface with a 'Schedule A Session' dialog box open. The dialog box contains fields for 'Title' (Online Session - 10MX), 'Classroom' (My Day in English), 'Session Date' (21/02/2025 - 10:10), and a 'Description' text block. A dropdown menu for 'Duration' is open, showing options: 45 Minutes (selected), 20 Minutes, 30 Minutes (highlighted with a blue border), 45 Minutes, 60 Minutes, and 120 Minutes. The background shows a list of other sessions and a sidebar with actions.

7. Click on Schedule.



YOUR LOGO My Learning Virtual Class Discussion Board My Classes Workspace NS

Virtual Class

+ Schedule A Session

Title: Online Session - 10MX

Classroom: My Day in English

Session Date: 21/02/2025 - 10:10

Duration: 30 Minutes

Description: Describe personal habits and routines using present simple tense. Practice sequencing words like "first," "then," "after that," and "finally."

Schedule

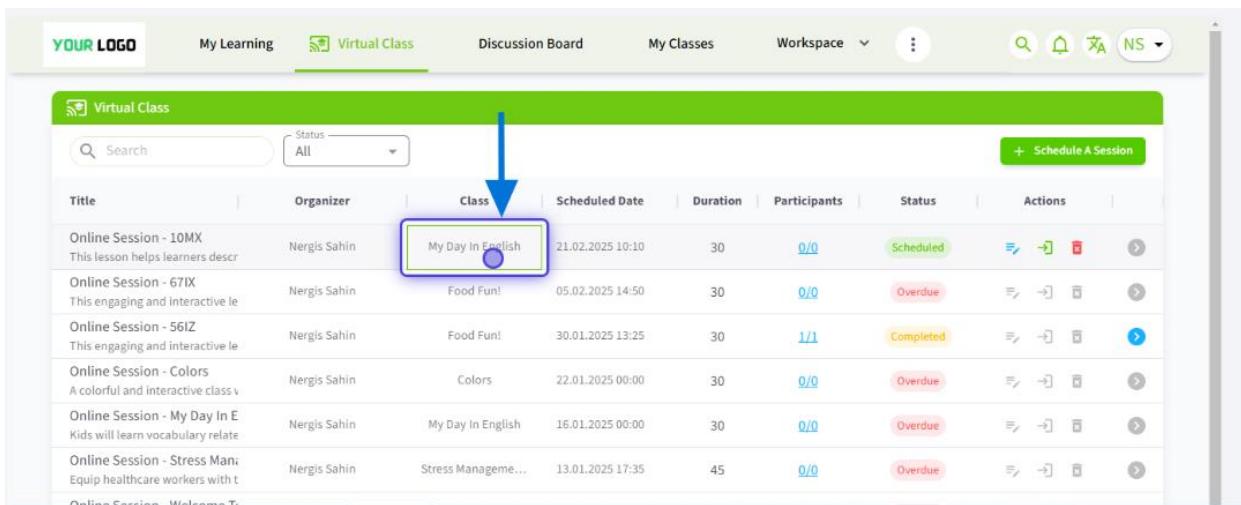
Actions: [List of icons]

1-6 of 6

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8. Your online session is ready-to-start!

When you create a Virtual Class, all students enrolled in that class will be automatically invited. There is no need to manually invite participants, as they will receive access automatically. This ensures a seamless setup, allowing students to join the session without additional steps.



YOUR LOGO My Learning Virtual Class Discussion Board My Classes Workspace NS

Virtual Class

Title	Organizer	Class	Scheduled Date	Duration	Participants	Status	Actions
Online Session - 10MX This lesson helps learners descr...	Nergis Sahin	My Day In English	21.02.2025 10:10	30	0/0	Scheduled	[Edit, Delete, More]
Online Session - 67IX This engaging and interactive le...	Nergis Sahin	Food Fun!	05.02.2025 14:50	30	0/0	Overdue	[Edit, Delete, More]
Online Session - 56IZ This engaging and interactive le...	Nergis Sahin	Food Fun!	30.01.2025 13:25	30	1/1	Completed	[Edit, Delete, More]
Online Session - Colors A colorful and interactive class...	Nergis Sahin	Colors	22.01.2025 00:00	30	0/0	Overdue	[Edit, Delete, More]
Online Session - My Day In E Kids will learn vocabulary relate...	Nergis Sahin	My Day In English	16.01.2025 00:00	30	0/0	Overdue	[Edit, Delete, More]
Online Session - Stress Manag...	Nergis Sahin	Stress Manageme...	13.01.2025 17:35	45	0/0	Overdue	[Edit, Delete, More]

+ Schedule A Session

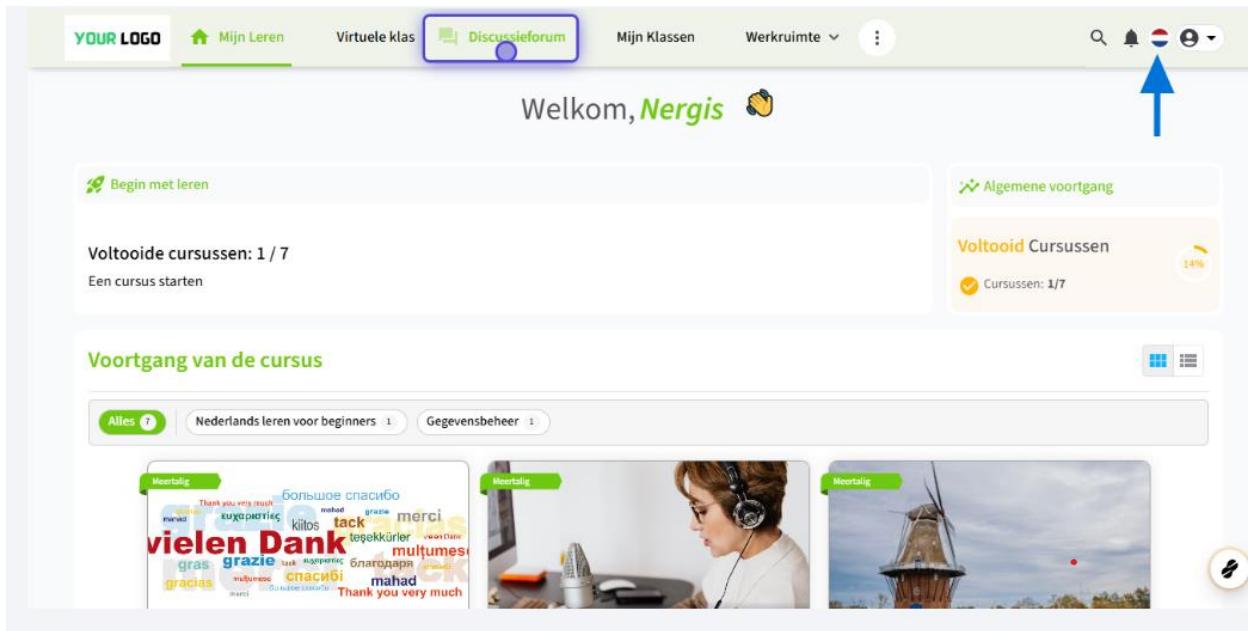
Discussion Board

How to see your message in your native language in discussion board?

1. Go to Discussion Board | 7LMS

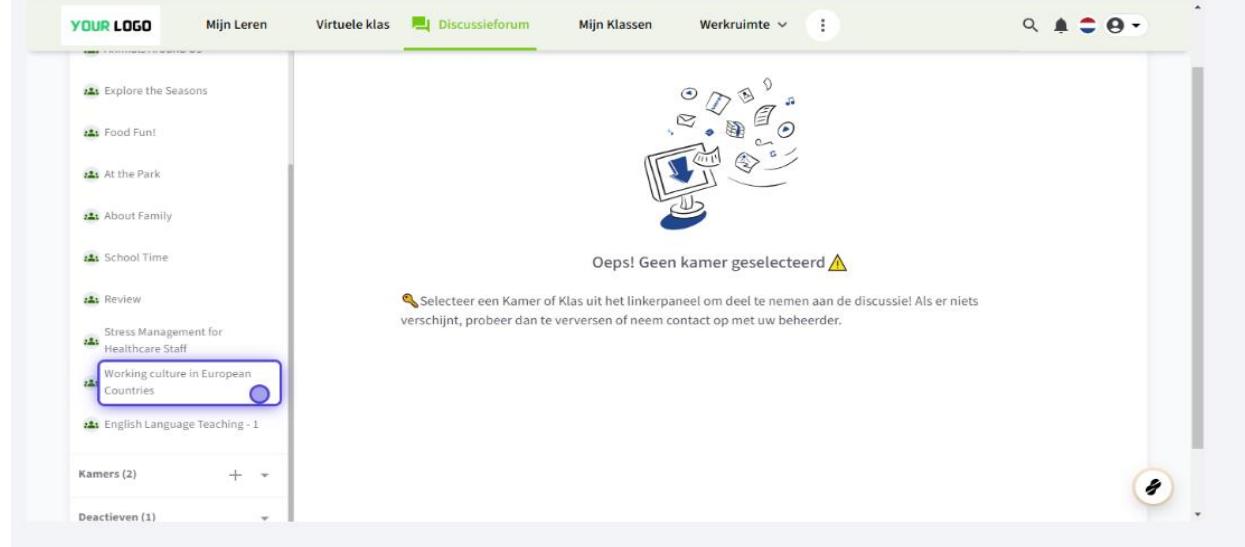
To test this feature, first click on the language icon in the top right corner and change the platform language.

In this example, we choose the Dutch language.



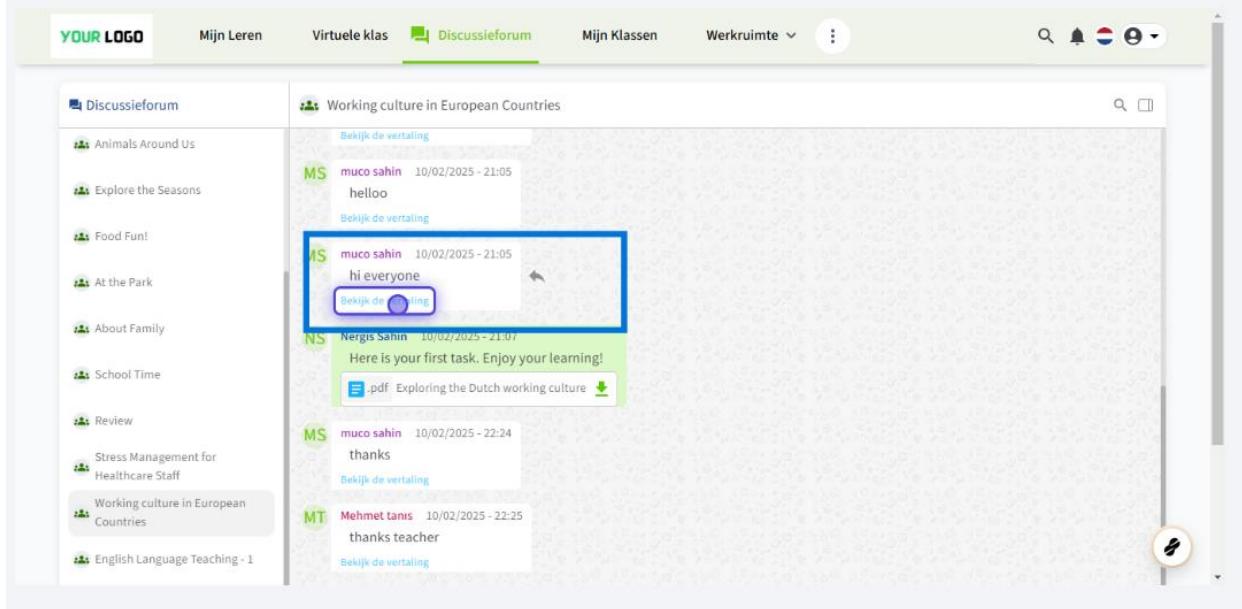
The screenshot shows the 7LMS platform interface. At the top, there is a navigation bar with several tabs: 'YOUR LOGO', 'Mijn Leren', 'Virtuele klas', 'Discussieforum' (which is highlighted with a purple box and has a blue arrow pointing to it from the text above), 'Mijn Klassen', 'Werkruimte', and a search bar. Below the navigation bar, the user is welcomed with 'Welkom, Nergis' and a yellow hand icon. The main content area is divided into several sections: 'Begin met leren' (with 'Voltooide cursussen: 1 / 7' and a 'Cursussen starten' button), 'Voortgang van de cursus' (with tabs for 'Alles', 'Nederlands leren voor beginners', and 'Gegevensbeheer'), and 'Algemene voortgang' (with 'Voltooid Cursussen' and a progress bar showing '14%'). In the 'Voortgang van de cursus' section, there is a thumbnail image of a person wearing headphones and a windmill image. The overall theme of the interface is light green and white.

2. Choose the class.



The screenshot shows the 7LMS platform interface. The left sidebar lists various classes: 'Explore the Seasons', 'Food Fun!', 'At the Park', 'About Family', 'School Time', 'Review', 'Stress Management for Healthcare Staff', 'Working culture in European Countries' (which is highlighted with a purple box and has a blue arrow pointing to it from the text above), and 'English Language Teaching - 1'. The main content area shows a large illustration of a computer monitor with various icons floating around it. A message 'Deps! Geen kamer geselecteerd' with a warning icon is displayed. Below the message, a note says: 'Selecteer een Kamer of Klas uit het linkerpaneel om deel te nemen aan de discussie! Als er niets verschijnt, probeer dan te vervangen of neem contact op met uw beheerder.' The overall theme of the interface is light green and white.

3. Click on Bekijk de vertaling to translate the message.



YOUR LOGO Mijn Leren Virtuele klas **Discussieforum** Mijn Klassen Werkruimte ...

Search icon, notifications, and other icons.

Discussieforum Working culture in European Countries

Animals Around Us, Explore the Seasons, Food Fun!, At the Park, About Family, School Time, Review, Stress Management for Healthcare Staff, Working culture in European Countries, English Language Teaching - 1

Working culture in European Countries

MS muco sahin 10/02/2025 - 21:05
helloo
[Bekijk de vertaling](#)

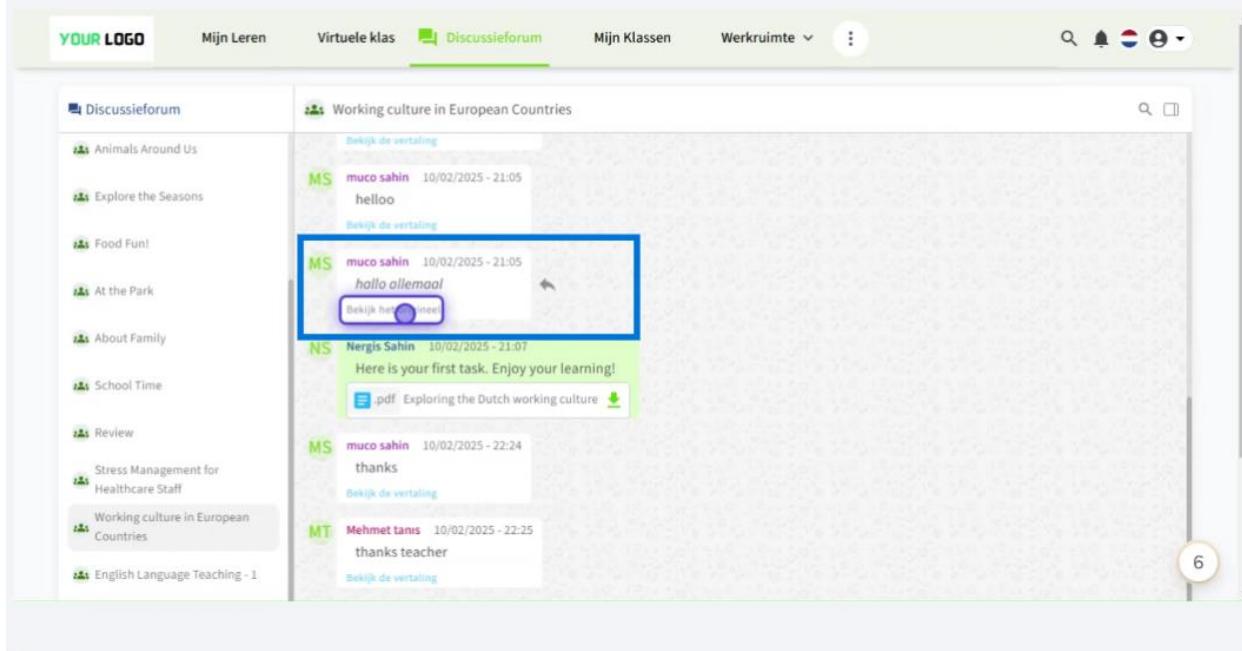
MS muco sahin 10/02/2025 - 21:05
hi everyone
[Bekijk de vertaling](#)

NS Nergis Sahin 10/02/2025 - 21:07
Here is your first task. Enjoy your learning!
[pdf Exploring the Dutch working culture](#)

MS muco sahin 10/02/2025 - 22:24
thanks
[Bekijk de vertaling](#)

MT Mehmet tanis 10/02/2025 - 22:25
thanks teacher
[Bekijk de vertaling](#)

4. The message is successfully translated!



YOUR LOGO Mijn Leren Virtuele klas **Discussieforum** Mijn Klassen Werkruimte ...

Search icon, notifications, and other icons.

Discussieforum Working culture in European Countries

Animals Around Us, Explore the Seasons, Food Fun!, At the Park, About Family, School Time, Review, Stress Management for Healthcare Staff, Working culture in European Countries, English Language Teaching - 1

Working culture in European Countries

MS muco sahin 10/02/2025 - 21:05
helloo
[Bekijk de vertaling](#)

MS muco sahin 10/02/2025 - 21:05
hallo allemaal
[Bekijk de vertaling](#)

NS Nergis Sahin 10/02/2025 - 21:07
Here is your first task. Enjoy your learning!
[pdf Exploring the Dutch working culture](#)

MS muco sahin 10/02/2025 - 22:24
thanks
[Bekijk de vertaling](#)

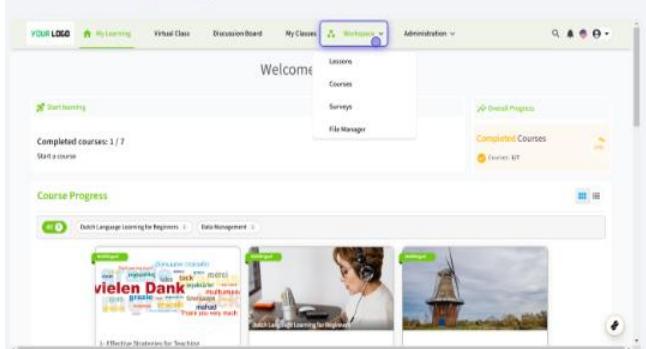
MT Mehmet tanis 10/02/2025 - 22:25
thanks teacher
[Bekijk de vertaling](#)

Workspace / Survey

How to share a survey?

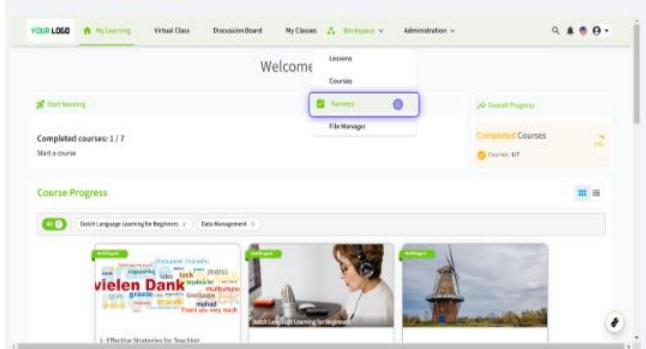
You can share surveys via link, discussion boards, or platform-specific options. Different share modes (private, limited, public) allow control over who can participate.

1. Go to Workspace | 7LMS.



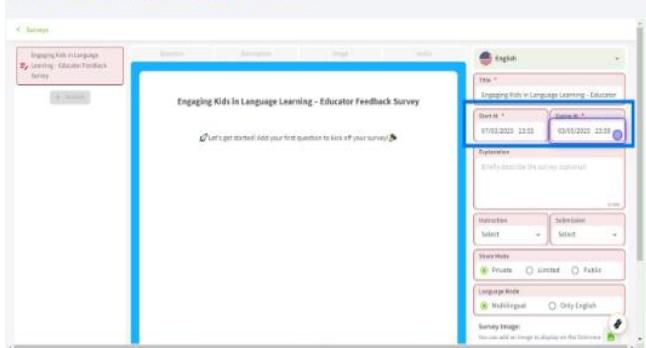
The screenshot shows the 7LMS workspace interface. The top navigation bar includes 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace' (which is highlighted with a blue box), and 'Administration'. Below the navigation is a 'Welcome' section with 'Completed courses: 1 / 7' and a 'Start course' button. A 'Course Progress' section shows a course titled 'Dutch Language Learning for Beginners' with a thumbnail image of a person wearing headphones. The 'Surveys' tab is highlighted with a blue box in the main menu.

2. Choose Surveys.



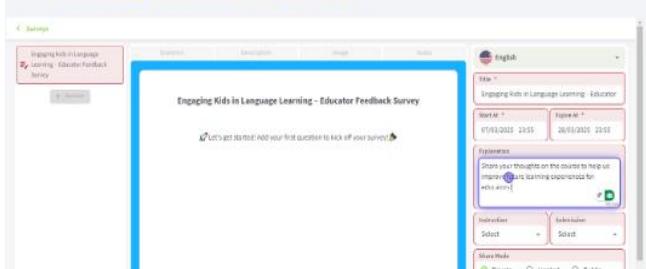
The screenshot shows the 7LMS workspace interface, identical to the previous one but with a different survey thumbnail in the 'Course Progress' section. The 'Surveys' tab is highlighted with a blue box in the main menu.

5. Select a start and expiry date.



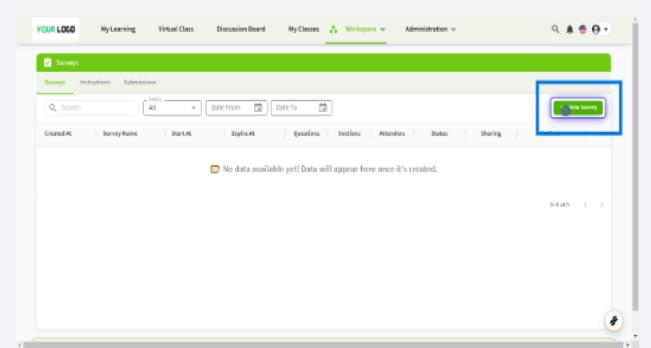
The screenshot shows the survey configuration interface for the 'Engaging Kids in Language Learning - Educator Feedback Survey'. The 'Start At' field is set to '07/01/2025 23:59' and the 'End At' field is set to '20/01/2026 23:59'. The 'Instructions' dropdown is set to 'Select' and the 'Share Mode' dropdown is set to 'Private'.

6. Write an explanation to the survey.



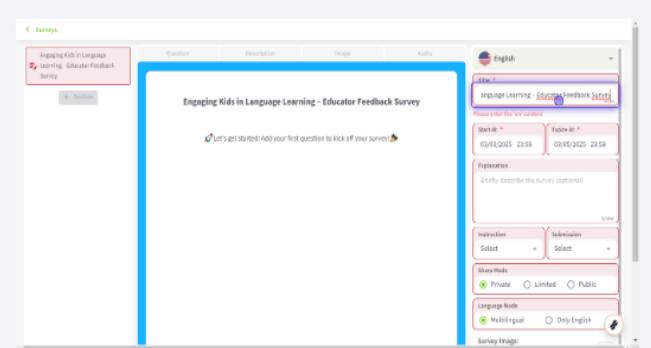
The screenshot shows the survey configuration interface for the 'Engaging Kids in Language Learning - Educator Feedback Survey'. The 'Instructions' field contains the text: 'Share your thoughts on the course to help us improve future learning experiences for everyone!'. The 'Share Mode' dropdown is set to 'Private'.

3. Click on New Survey.



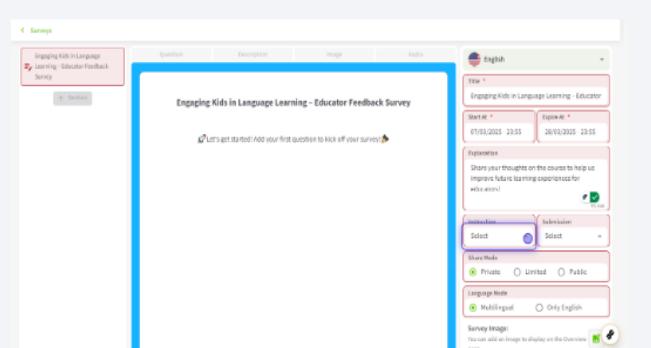
The screenshot shows the survey configuration interface. The 'New Survey' button is highlighted with a blue box in the top right corner of the main content area.

4. Write a title for the survey.



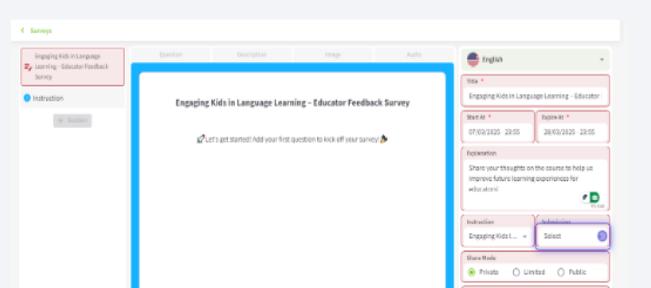
The screenshot shows the survey configuration interface for the 'Engaging Kids in Language Learning - Educator Feedback Survey'. The 'Title' field is filled with the survey name. The 'Start At' field is set to '07/01/2025 23:59' and the 'End At' field is set to '20/01/2026 23:59'. The 'Instructions' dropdown is set to 'Select' and the 'Share Mode' dropdown is set to 'Private'.

7. Choose an instruction.



The screenshot shows the survey configuration interface for the 'Engaging Kids in Language Learning - Educator Feedback Survey'. The 'Instructions' field contains the text: 'Share your thoughts on the course to help us improve future learning experiences for everyone!'. The 'Share Mode' dropdown is set to 'Private'.

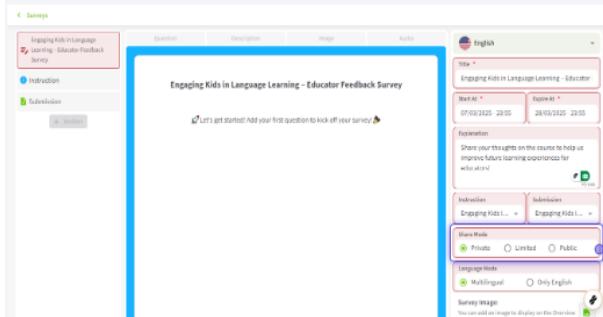
8. Choose a submission.



The screenshot shows the survey configuration interface for the 'Engaging Kids in Language Learning - Educator Feedback Survey'. The 'Instructions' field contains the text: 'Share your thoughts on the course to help us improve future learning experiences for everyone!'. The 'Share Mode' dropdown is set to 'Private'.

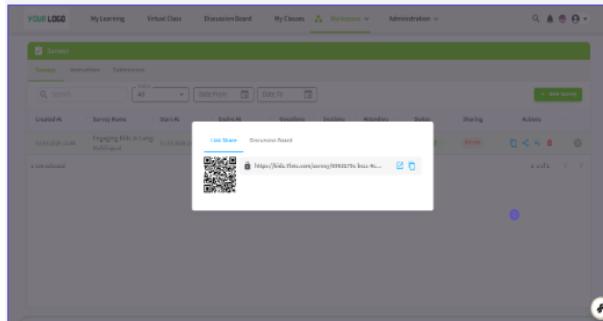
9. Choose a Share Mode.

You can share via link or discussion board. If you choose to share via link, there are three options:



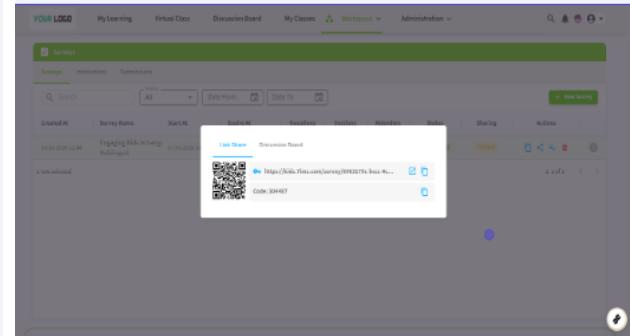
10. Choose Private.

The survey can be shared with participants using a link or QR code.



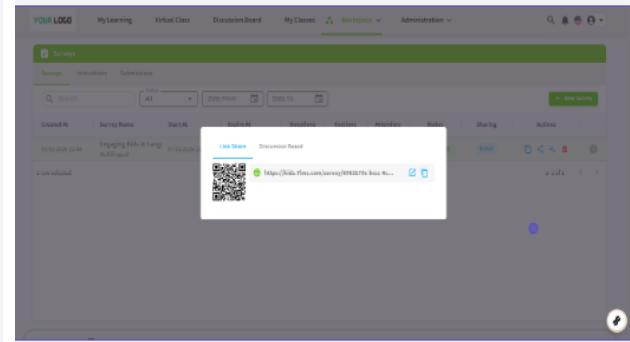
11. Choose Limited.

The survey can only be shared with specific users on the platform using a **code**.



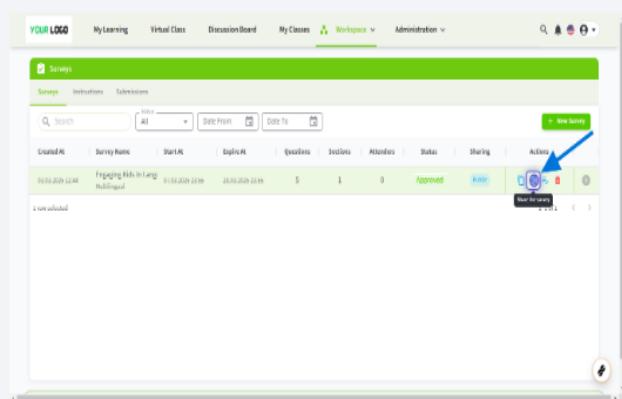
12. Choose Public.

The survey is accessible to everyone on the platform via a link.

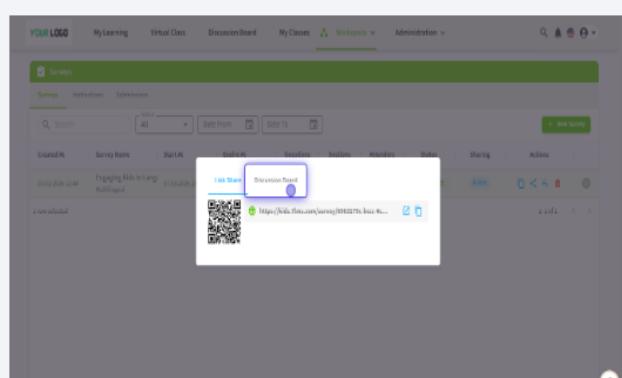


How to share a survey via Discussion Board ?

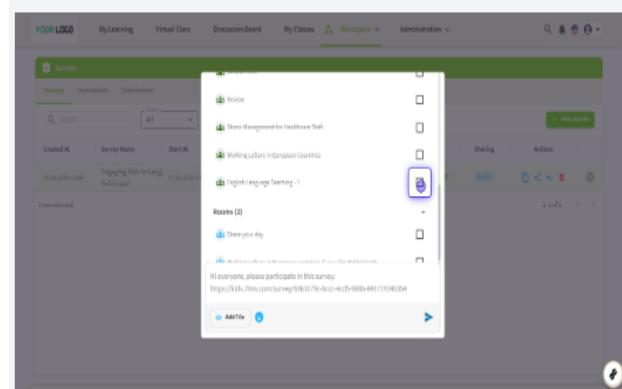
13. Click on Share the survey.



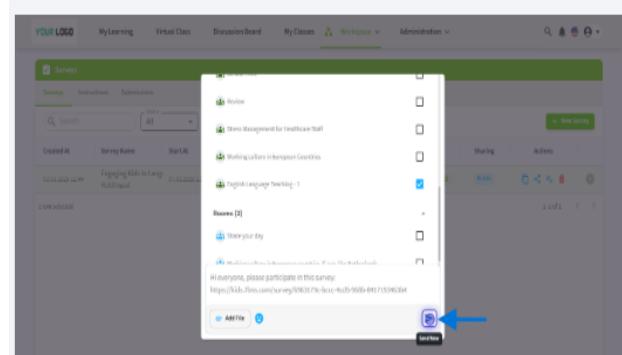
14. Click on Discussion Board.



15. Choose the class.



16. Click on the Send Now and send the survey to the class.



Workspace / Courses / Instructor

In this platform, courses have three different statuses that determine their availability and editing permissions. Understanding these statuses helps ensure smooth course management.

Processing – Course in progress

- The course is still being created or updated.
- It is not visible to learners.
- Before publishing, make sure all content is finalized.
- If you want to update an existing course, you must first switch it to Processing .

Approved – Course is live

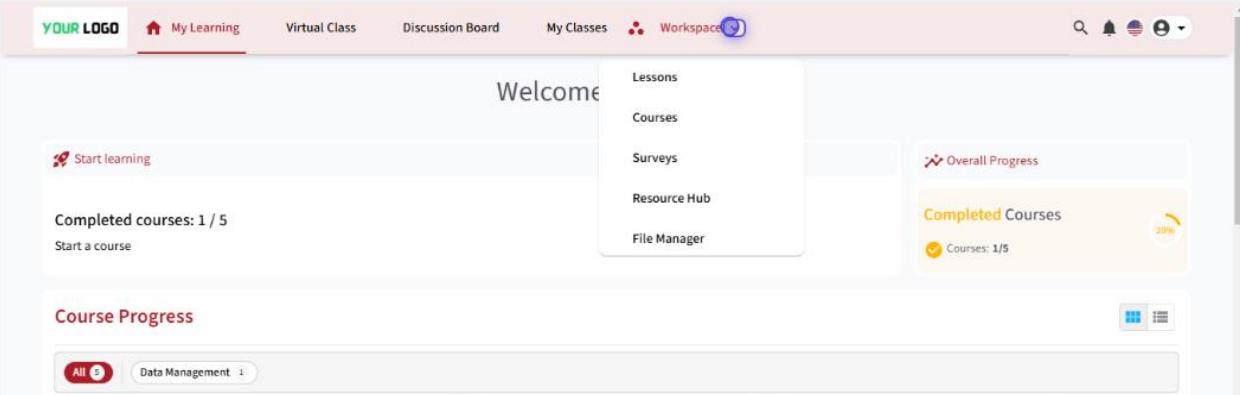
- The course is published and available to assigned learners.
- Once a course is approved , it cannot be edited unless its status is changed back to processing .
- This ensures that learners always access a finalized version of the course.

Archive – Course is inactive

- The course is no longer active but remains stored in the system.
- Learners cannot access archived courses.
- An archived course can be reactivated by changing its status back to processing or approved .

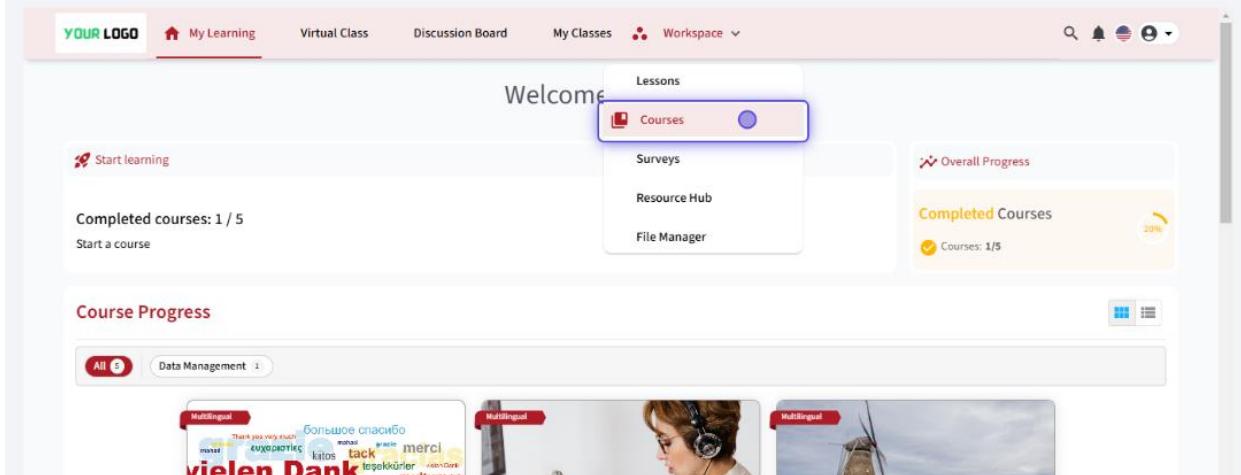
Here is how to approve a course:

1. Go to Workspace | 7LMS.



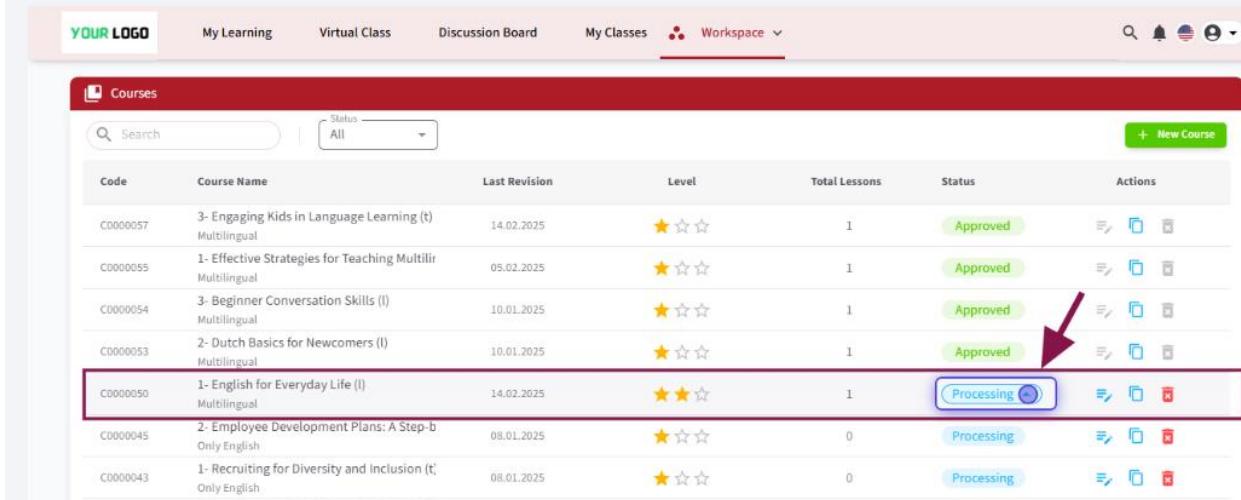
The screenshot shows the 7LMS platform's workspace dashboard. At the top, there is a navigation bar with links for 'YOUR LOGO', 'My Learning' (which is highlighted in red), 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace' (which is highlighted in blue), and user icons for search, notifications, and account settings. The main content area is titled 'Welcome' and features a 'Start learning' button. Below it, there is a 'Completed courses: 1 / 5' section with a 'Start a course' button. To the right, there is a sidebar with links for 'Lessons', 'Courses', 'Surveys', 'Resource Hub', and 'File Manager'. A 'Overall Progress' section shows a progress bar at 20% completion. Another section titled 'Completed Courses' shows 'Courses: 1/5'. At the bottom, there is a 'Course Progress' section with a progress bar and buttons for 'All 5' and 'Data Management 1'.

2. Click on Courses.



The screenshot shows the LMS homepage with a navigation bar at the top. The 'Courses' button in the 'Lessons' section is highlighted with a blue box and a circular arrow icon. Below the navigation bar, there are sections for 'Start learning', 'Completed courses: 1 / 5', 'Course Progress', and 'Overall Progress'.

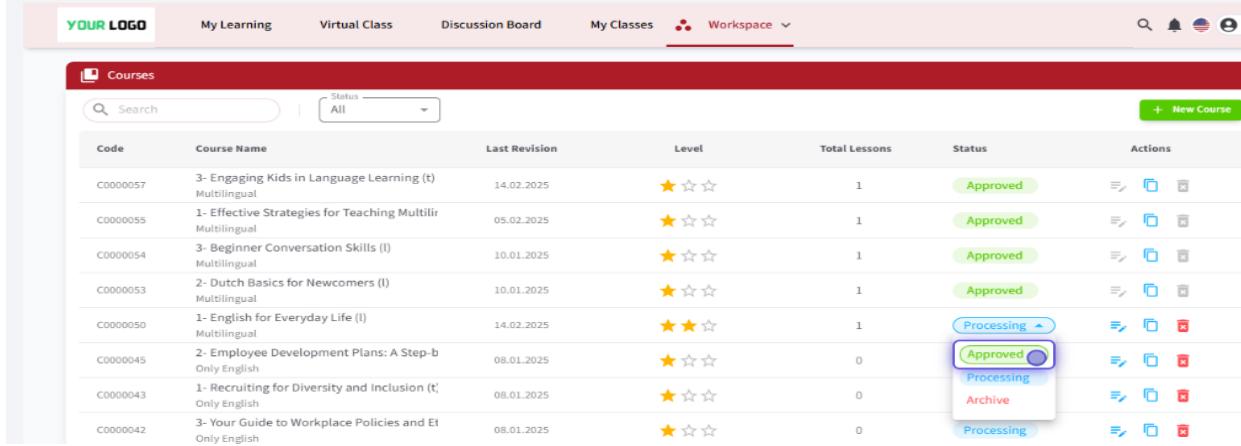
3. Choose a processing course to change its status and click on “Processing”.



The screenshot shows the 'Courses' page with a table of course details. The 'Processing' status for the course '1- English for Everyday Life (I)' is highlighted with a blue box and a circular arrow icon. A red arrow points to this button. The table includes columns for Code, Course Name, Last Revision, Level, Total Lessons, Status, and Actions.

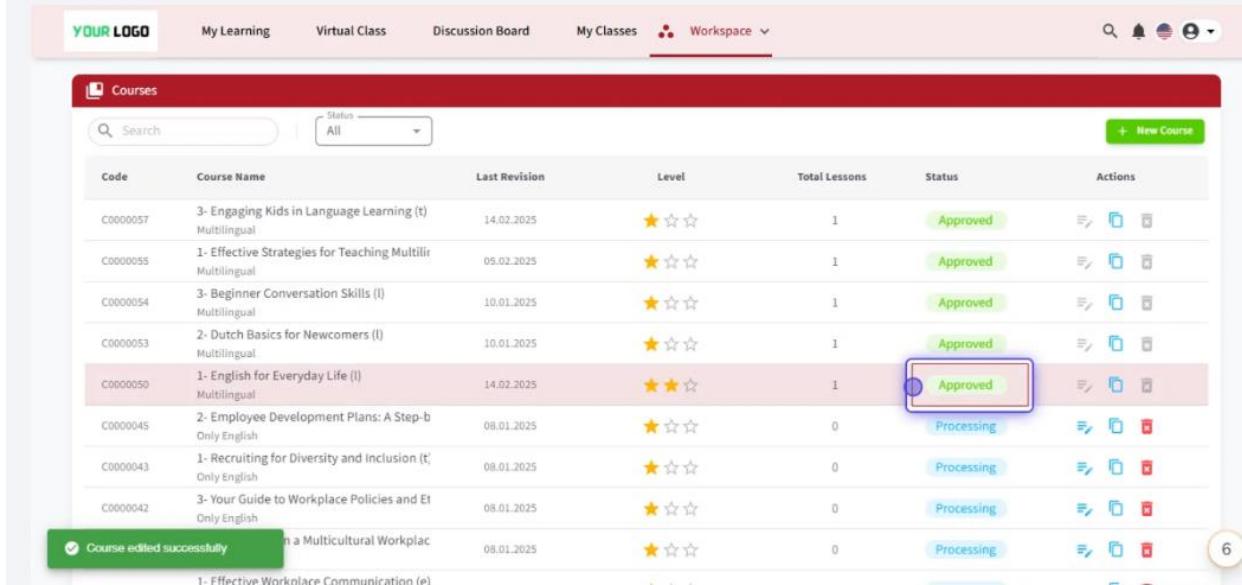
Code	Course Name	Last Revision	Level	Total Lessons	Status	Actions		
C0000057	3- Engaging Kids in Language Learning (t)	14.02.2025	★ ★ ★	1	Approved			
C0000055	1- Effective Strategies for Teaching Multilir	05.02.2025	★ ★ ★	1	Approved			
C0000054	3- Beginner Conversation Skills (I)	10.01.2025	★ ★ ★	1	Approved			
C0000053	2- Dutch Basics for Newcomers (I)	10.01.2025	★ ★ ★	1	Approved			
C0000050	1- English for Everyday Life (I)	14.02.2025	★ ★ ★	1	Processing			
C0000045	2- Employee Development Plans: A Step-b	08.01.2025	★ ★ ★	0	Processing			
C0000043	1- Recruiting for Diversity and Inclusion (t)	08.01.2025	★ ★ ★	0	Processing			

4. Click on Approved.



The screenshot shows the 'Courses' page with the same table as the previous screenshot. The 'Approved' status for the course '1- English for Everyday Life (I)' is highlighted with a blue box and a circular arrow icon. A red arrow points to this button. The table structure is identical to the previous screenshot.

5. Your lesson is successfully approved.



The screenshot shows a list of courses in the LMS workspace. The course '1- English for Everyday Life (I)' has its status changed to 'Approved' and is highlighted with a blue box. A success message 'Course edited successfully' is displayed at the bottom left.

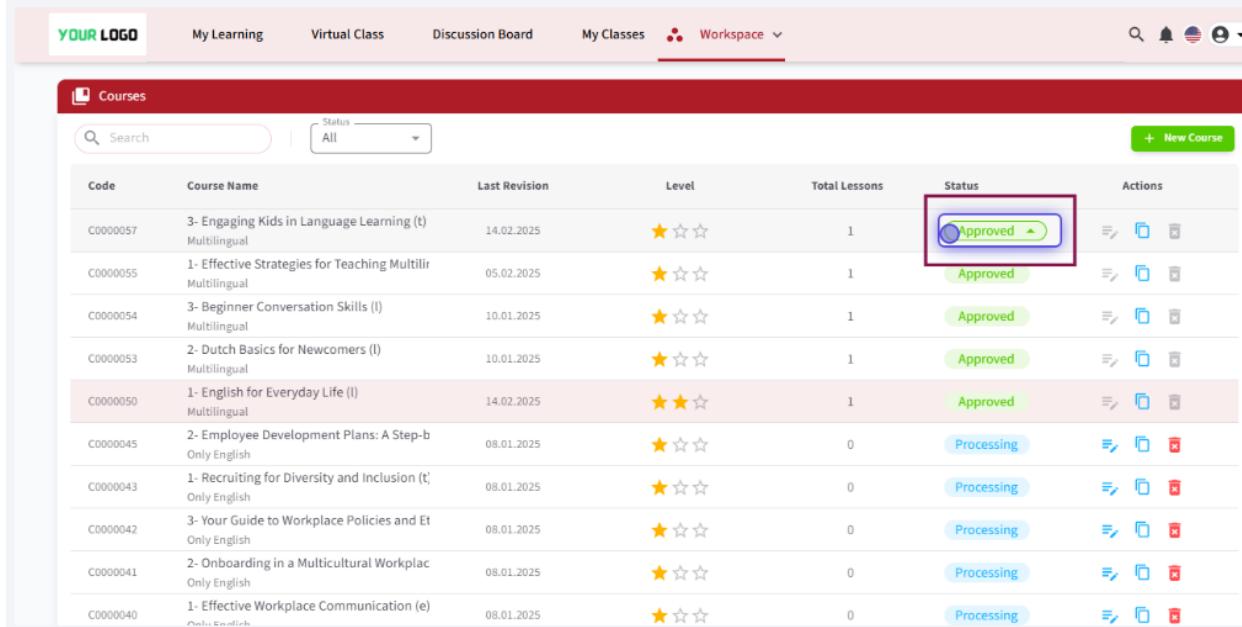
Code	Course Name	Last Revision	Level	Total Lessons	Status	Actions
C0000057	3- Engaging Kids in Language Learning (t) Multilingual	14.02.2025	★☆☆	1	Approved	  
C0000055	1- Effective Strategies for Teaching Multilir Multilingual	05.02.2025	★☆☆	1	Approved	  
C0000054	3- Beginner Conversation Skills (I) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000053	2- Dutch Basics for Newcomers (I) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000050	1- English for Everyday Life (I) Multilingual	14.02.2025	★☆☆	1	Approved	  
C0000045	2- Employee Development Plans: A Step-b Only English	08.01.2025	★☆☆	0	Processing	  
C0000043	1- Recruiting for Diversity and Inclusion (t; Only English	08.01.2025	★☆☆	0	Processing	  
C0000042	3- Your Guide to Workplace Policies and Et Only English	08.01.2025	★☆☆	0	Processing	  
C0000041	2- Onboarding in a Multicultural Workplac Only English	08.01.2025	★☆☆	0	Processing	  
C0000040	1- Effective Workplace Communication (e) Only English	08.01.2025	★☆☆	0	Processing	  

Would you like to make updates in an approved course?

If you want to change the status of an Approved course back to Processing , you need to follow the same process.

Simply go to the Course List , select the course with the Approved status, and change it to Processing . This allows you to make updates or modifications before publishing the course again.

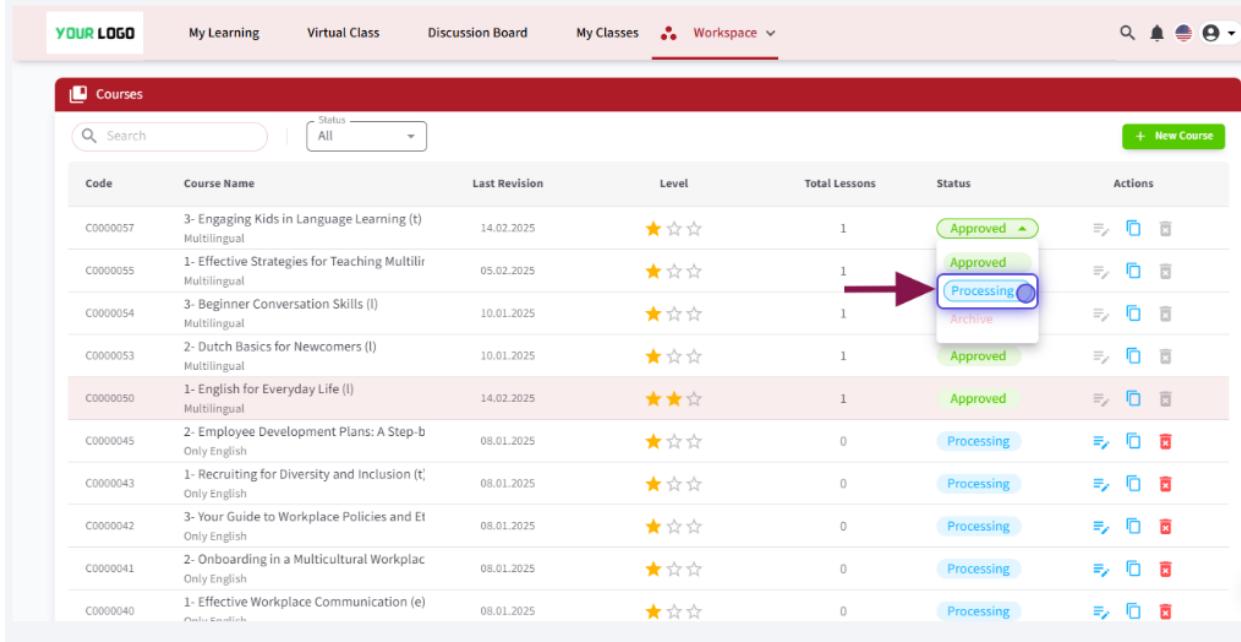
6. Choose the course you want to update and click Approved.



The screenshot shows a list of courses in the LMS workspace. The course '1- English for Everyday Life (I)' has its status changed to 'Processing' and is highlighted with a blue box. A success message 'Course edited successfully' is displayed at the bottom left.

Code	Course Name	Last Revision	Level	Total Lessons	Status	Actions
C0000057	3- Engaging Kids in Language Learning (t) Multilingual	14.02.2025	★☆☆	1	Approved	  
C0000055	1- Effective Strategies for Teaching Multilir Multilingual	05.02.2025	★☆☆	1	Approved	  
C0000054	3- Beginner Conversation Skills (I) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000053	2- Dutch Basics for Newcomers (I) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000050	1- English for Everyday Life (I) Multilingual	14.02.2025	★☆☆	1	Approved	  
C0000045	2- Employee Development Plans: A Step-b Only English	08.01.2025	★☆☆	0	Processing	  
C0000043	1- Recruiting for Diversity and Inclusion (t; Only English	08.01.2025	★☆☆	0	Processing	  
C0000042	3- Your Guide to Workplace Policies and Et Only English	08.01.2025	★☆☆	0	Processing	  
C0000041	2- Onboarding in a Multicultural Workplac Only English	08.01.2025	★☆☆	0	Processing	  
C0000040	1- Effective Workplace Communication (e) Only English	08.01.2025	★☆☆	0	Processing	  

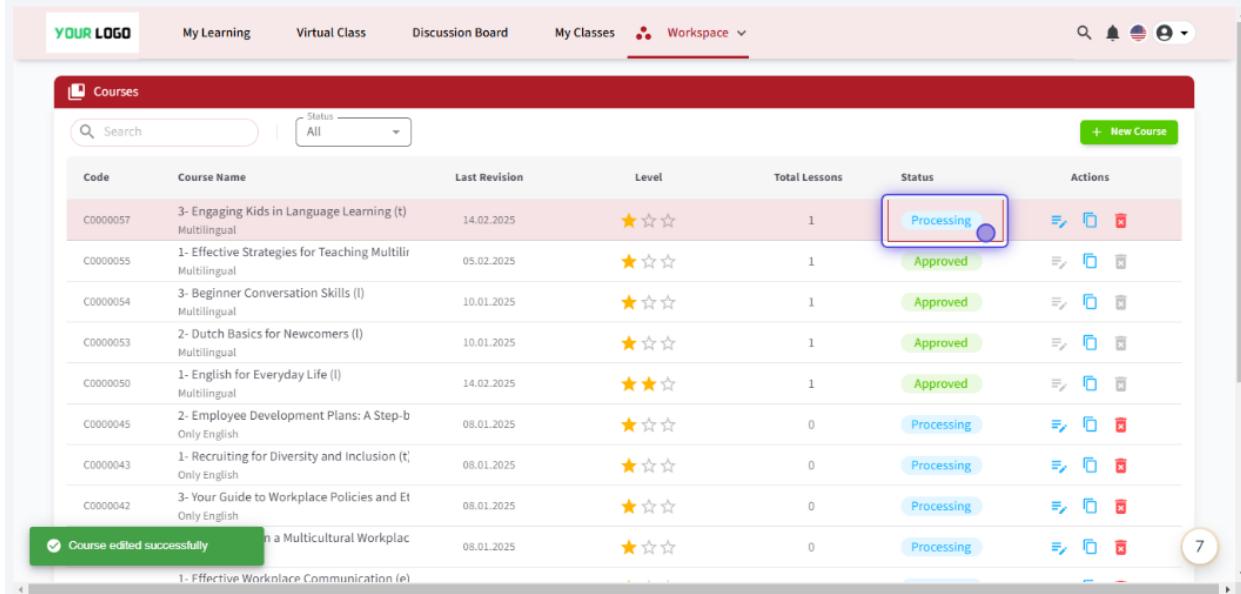
7. Click on Processing.



The screenshot shows the LMS workspace with the 'Courses' tab selected. A red arrow points to the 'Processing' status button for the course '1- English for Everyday Life (l)'. The status dropdown menu is open, showing 'Approved' (green), 'Processing' (blue), and 'Archive' (red).

Code	Course Name	Last Revision	Level	Total Lessons	Status	Actions
C0000057	3- Engaging Kids in Language Learning (t) Multilingual	14.02.2025	★☆☆	1	Approved	  
C0000055	1- Effective Strategies for Teaching Multilir Multilingual	05.02.2025	★☆☆	1	Approved	  
C0000054	3- Beginner Conversation Skills (l) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000053	2- Dutch Basics for Newcomers (l) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000050	1- English for Everyday Life (l) Multilingual	14.02.2025	★★☆	1	Approved	  
C0000045	2- Employee Development Plans: A Step-b Only English	08.01.2025	★☆☆	0	Processing	  
C0000043	1- Recruiting for Diversity and Inclusion (t; Only English	08.01.2025	★☆☆	0	Processing	  
C0000042	3- Your Guide to Workplace Policies and Et Only English	08.01.2025	★☆☆	0	Processing	  
C0000041	2- Onboarding in a Multicultural Workplac Only English	08.01.2025	★☆☆	0	Processing	  
C0000040	1- Effective Workplace Communication (e) Only English	08.01.2025	★☆☆	0	Processing	  

8. Course is now processing!



The screenshot shows the LMS workspace with the 'Courses' tab selected. A green success message 'Course edited successfully' is displayed at the bottom left. A blue box highlights the 'Processing' status for the course '1- English for Everyday Life (l)'. The status dropdown menu is open, showing 'Approved' (green), 'Processing' (blue), and 'Archive' (red).

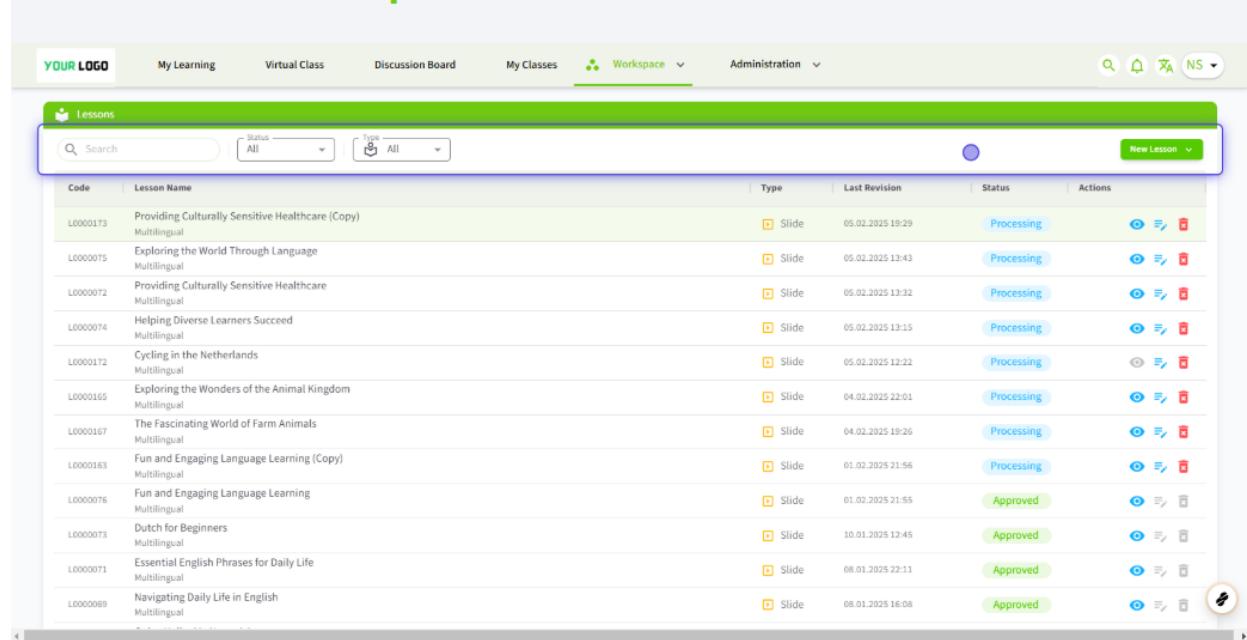
Code	Course Name	Last Revision	Level	Total Lessons	Status	Actions
C0000057	3- Engaging Kids in Language Learning (t) Multilingual	14.02.2025	★☆☆	1	Processing	  
C0000055	1- Effective Strategies for Teaching Multilir Multilingual	05.02.2025	★☆☆	1	Approved	  
C0000054	3- Beginner Conversation Skills (l) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000053	2- Dutch Basics for Newcomers (l) Multilingual	10.01.2025	★☆☆	1	Approved	  
C0000050	1- English for Everyday Life (l) Multilingual	14.02.2025	★★☆	1	Approved	  
C0000045	2- Employee Development Plans: A Step-b Only English	08.01.2025	★☆☆	0	Processing	  
C0000043	1- Recruiting for Diversity and Inclusion (t; Only English	08.01.2025	★☆☆	0	Processing	  
C0000042	3- Your Guide to Workplace Policies and Et Only English	08.01.2025	★☆☆	0	Processing	  

Workspace / Lesson

How to delete a lesson?

Deleting a lesson helps keep your course content organized and up to date. Removing outdated or unnecessary lessons prevents confusion and ensures learners access only the most relevant materials. This also helps maintain a structured and efficient learning environment, making it easier to manage your content library.

1. Go to Lesson List | 7LMS.

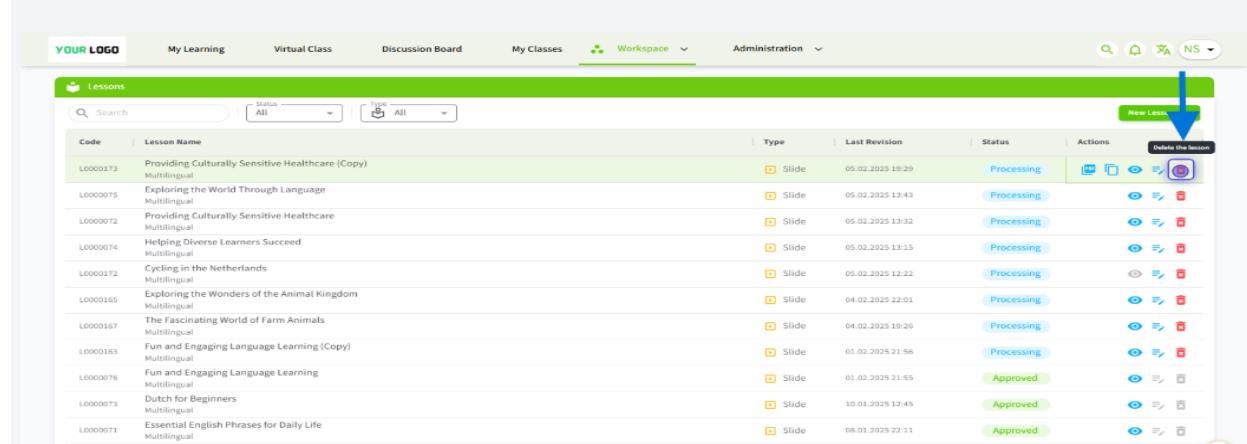


Code	Lesson Name	Type	Last Revision	Status	Actions
L0000173	Providing Culturally Sensitive Healthcare (Copy) Multilingual	Slide	05.02.2025 19:29	Processing	 
L0000075	Exploring the World Through Language Multilingual	Slide	05.02.2025 13:43	Processing	 
L0000072	Providing Culturally Sensitive Healthcare Multilingual	Slide	05.02.2025 13:32	Processing	 
L0000074	Helping Diverse Learners Succeed Multilingual	Slide	05.02.2025 13:15	Processing	 
L0000172	Cycling in the Netherlands Multilingual	Slide	05.02.2025 12:22	Processing	 
L0000165	Exploring the Wonders of the Animal Kingdom Multilingual	Slide	04.02.2025 22:01	Processing	 
L0000167	The Fascinating World of Farm Animals Multilingual	Slide	04.02.2025 19:26	Processing	 
L0000183	Fun and Engaging Language Learning (Copy) Multilingual	Slide	01.02.2025 21:56	Processing	 
L0000076	Fun and Engaging Language Learning Multilingual	Slide	01.02.2025 21:55	Approved	 
L0000073	Dutch for Beginners Multilingual	Slide	10.01.2025 12:45	Approved	 
L0000071	Essential English Phrases for Daily Life Multilingual	Slide	08.01.2025 22:11	Approved	 
L0000069	Navigating Daily Life in English Multilingual	Slide	08.01.2025 16:08	Approved	 

Change lesson status to “Processing”

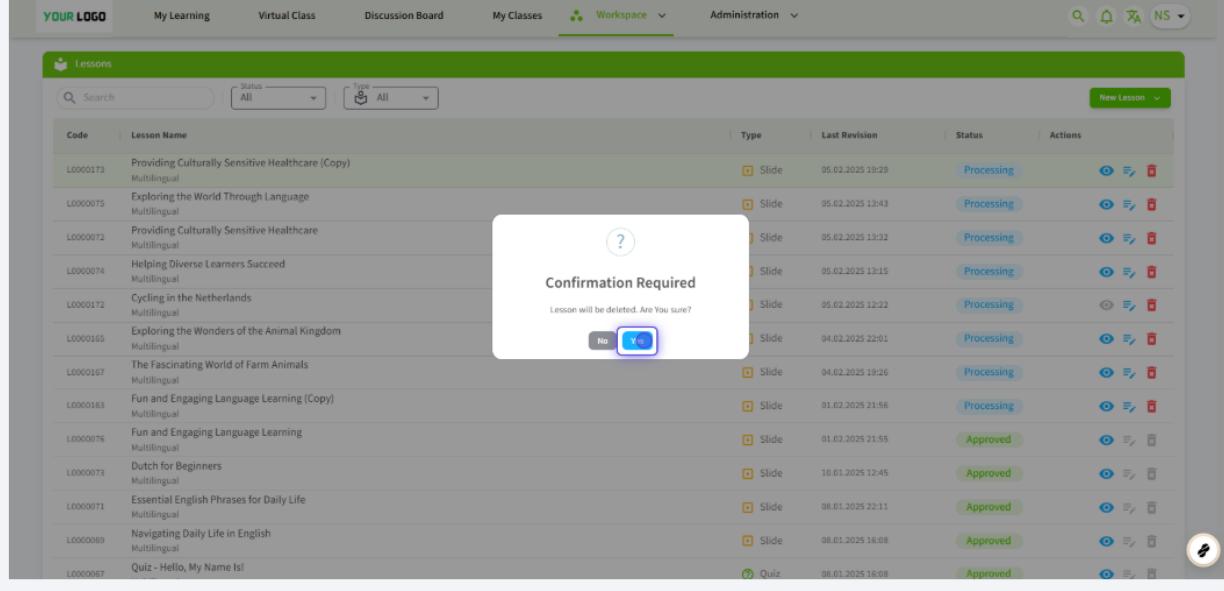
To delete a lesson first you should change the lesson status to “processing”. An approved lesson can not be deleted directly.

2. Choose the lesson and click on the icon “Delete the lesson”.



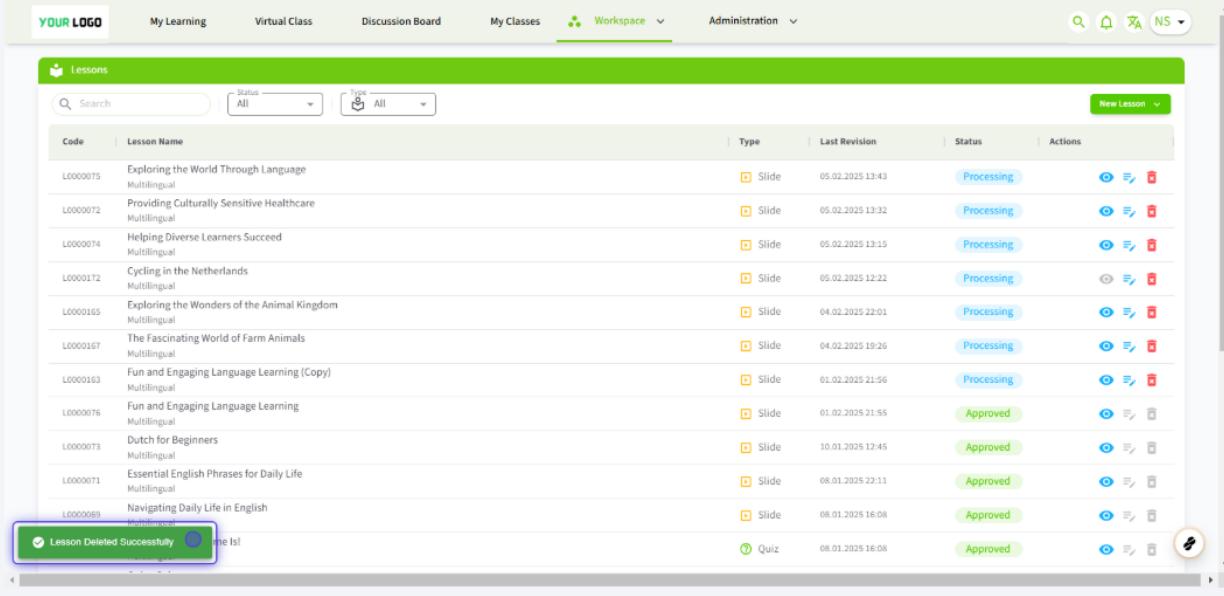
Code	Lesson Name	Type	Last Revision	Status	Actions
L0000173	Providing Culturally Sensitive Healthcare (Copy) Multilingual	Slide	05.02.2025 19:29	Processing	 
L0000075	Exploring the World Through Language Multilingual	Slide	05.02.2025 13:43	Processing	 
L0000072	Providing Culturally Sensitive Healthcare Multilingual	Slide	05.02.2025 13:32	Processing	 
L0000074	Helping Diverse Learners Succeed Multilingual	Slide	05.02.2025 13:15	Processing	 
L0000172	Cycling in the Netherlands Multilingual	Slide	05.02.2025 12:22	Processing	 
L0000165	Exploring the Wonders of the Animal Kingdom Multilingual	Slide	04.02.2025 22:01	Processing	 
L0000167	The Fascinating World of Farm Animals Multilingual	Slide	04.02.2025 19:26	Processing	 
L0000183	Fun and Engaging Language Learning (Copy) Multilingual	Slide	01.02.2025 21:56	Processing	 
L0000076	Fun and Engaging Language Learning Multilingual	Slide	01.02.2025 21:55	Approved	 
L0000073	Dutch for Beginners Multilingual	Slide	10.01.2025 12:45	Approved	 
L0000071	Essential English Phrases for Daily Life Multilingual	Slide	08.01.2025 22:11	Approved	 

3. Confirm your request.



The screenshot shows a user interface for managing lessons. At the top, there are navigation tabs: 'YOUR LOGO', 'My Learning', 'Virtual Class', 'Discussion Board', 'My Classes', 'Workspace' (which is currently selected), and 'Administration'. Below these are search and filter options for 'Search', 'Status' (set to 'All'), and 'Type' (set to 'All'). A 'New Lesson' button is located in the top right. The main area is titled 'Lessons' and contains a table with columns: 'Code', 'Lesson Name', 'Type', 'Last Revision', 'Status', and 'Actions'. The table lists various lessons, including 'Providing Culturally Sensitive Healthcare (Copy)', 'Exploring the World Through Language', and 'Helping Diverse Learners Succeed'. A modal dialog box is centered over the table, titled 'Confirmation Required', with the message 'Lesson will be deleted. Are You sure?'. It contains two buttons: 'No' and 'Yes' (which is highlighted with a blue border).

4. Your lesson is deleted successfully!



The screenshot shows the same workspace interface as the previous one, but with a success message displayed. The 'Lessons' table is identical, showing the same list of lessons. A green notification bar at the bottom of the screen contains the message 'Lesson Deleted Successfully' with a checkmark icon. The rest of the interface, including the navigation tabs and search/filter options, remains the same.